

UNION COUNTY COMMISSIONERS JOURNAL 2025
September 17, 2025

The Union County Commissioners met in regular session this 17th day of September, 2025, with the following members present:

Steve Robinson, President
David A. Lawrence, Vice President
Tom McCarthy, Commissioner
Bill Narducci, County Administrator
Janell Alexander, Budget Analyst
Mallory Lehman, Clerk to the Board

* * *

*Commissioner Robinson called the meeting to order at 8:30 a.m.

* * *

*Samantha Hobbs, Assistant Prosecuting Attorney; Mackenzie Fisher, Human Resources Assistant; Jeff Stauch, Engineer; Mike Williamson, Marysville Journal Tribune; and Joe Case, Marysville Matters were in attendance.

* * *

Old Business: Driveway Variance for a Newly Created 10.478 Acre Parcel Located on Ketch Road.

RESOLUTION NO. 25-390:

Pick Up Off the Table, Resolution No. 25-371T, Driveway Variance for a Newly Created 10.478 Acre Parcel Located on Ketch Road – Engineer

The Board of County Commissioners hereby approves to Pick Up Off the Table, Resolution No. 25-371T, Driveway Variance for a Newly Created 10.478 Acre Parcel Located on Ketch Road.

A motion was made by Steve Robinson and seconded by Tom McCarthy to approve this resolution and was carried by the following vote:

Steve Robinson, Yea
Tom McCarthy, Yea
David A. Lawrence, Yea

* * *

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RESOLUTION NO. 25-391:**Driveway Variance for a Newly Created 10.478 Acre Parcel Located on Ketch Road – Engineer**

The Board of County Commissioners hereby approves the Driveway Variance for a Newly Created 10.478 Acre Parcel Located on Ketch Road.

**County Engineer
Environmental Engineer**

233 W. Sixth Street
Marysville, Ohio 43040
P 937. 645. 3021
F 937. 645. 3161

www.unioncountyohio.gov/engineer

Building Department

233 W. Sixth Street
Marysville, Ohio 43040
P 937. 645. 3018

Marysville Operations Facility

16400 County Home Road
Marysville, Ohio 43040
P 937. 645. 3017
F 937. 645. 3111

Richwood Outpost

190 Beatty Avenue
Richwood, Ohio 43344

Public Service with integrity

MEMO

To: Board of Union County Commissioners

From: Jeff Stauch

Date: September 16th, 2025

RE: Driveway Variance for a newly created 10.48 Acre parcel located on Ketch Rd.

Matthew Heater is requesting a Driveway Variance for a newly created 10.48-acre parcel located on Ketch Road created from a 25.28-acre parent parcel: 1500030410000.

Ketch Road is a minor collector road with a current daily traffic count of approximately 379 vehicles per day (2023 count). As a minor collector, the minimum driveway spacing as established by our Access Management Regulations is 360 ft. With the current speed limit of 55 mph, the minimum driveway required sight distance is 495 ft.

A new drive access located 157' north of an existing driveway located at 9559 Ketch Road has been proposed, utilizing a joint access easement provided as a part of this property split. The new location does meet our sight-distance requirements but does not meet our driveway spacing requirements, as the new drive is less than 360' from the existing drive.

Because the proposed location meets our sight distance requirements, I recommend a variance be granted for placement of the driveway in the proposed location.

This approval is conditional to the following:

Any future development of the remaining 14.80-acre parcel may be required to utilize the 2-acre easement for both the 10.48-acres and the remaining 14.80-acres. If the remaining 14.80-acres were to be developed into a major subdivision, the access for both tracts may require a relocated access point approximately 200 to 250 feet northwest of the 2-acre easement location, and the Developer of the remaining 14.80-acres shall grant access to the 10.48-acre parcel as part of their development plan. This would require removal of this "variance approved" access for the 10.48-acre tract.

(See next page)

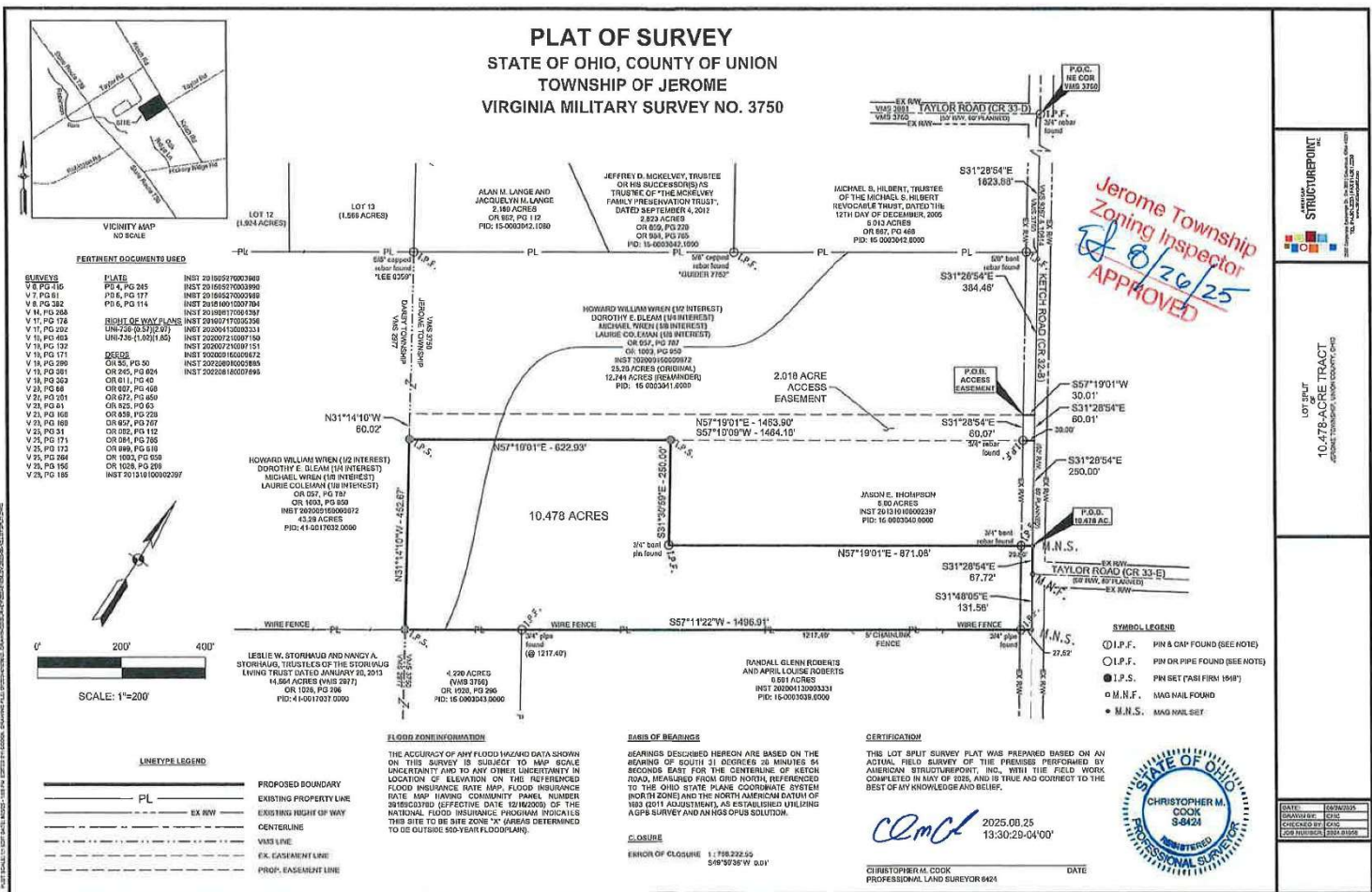
Jeff Stauch, PE/PS
County Engineer | Environmental Engineer

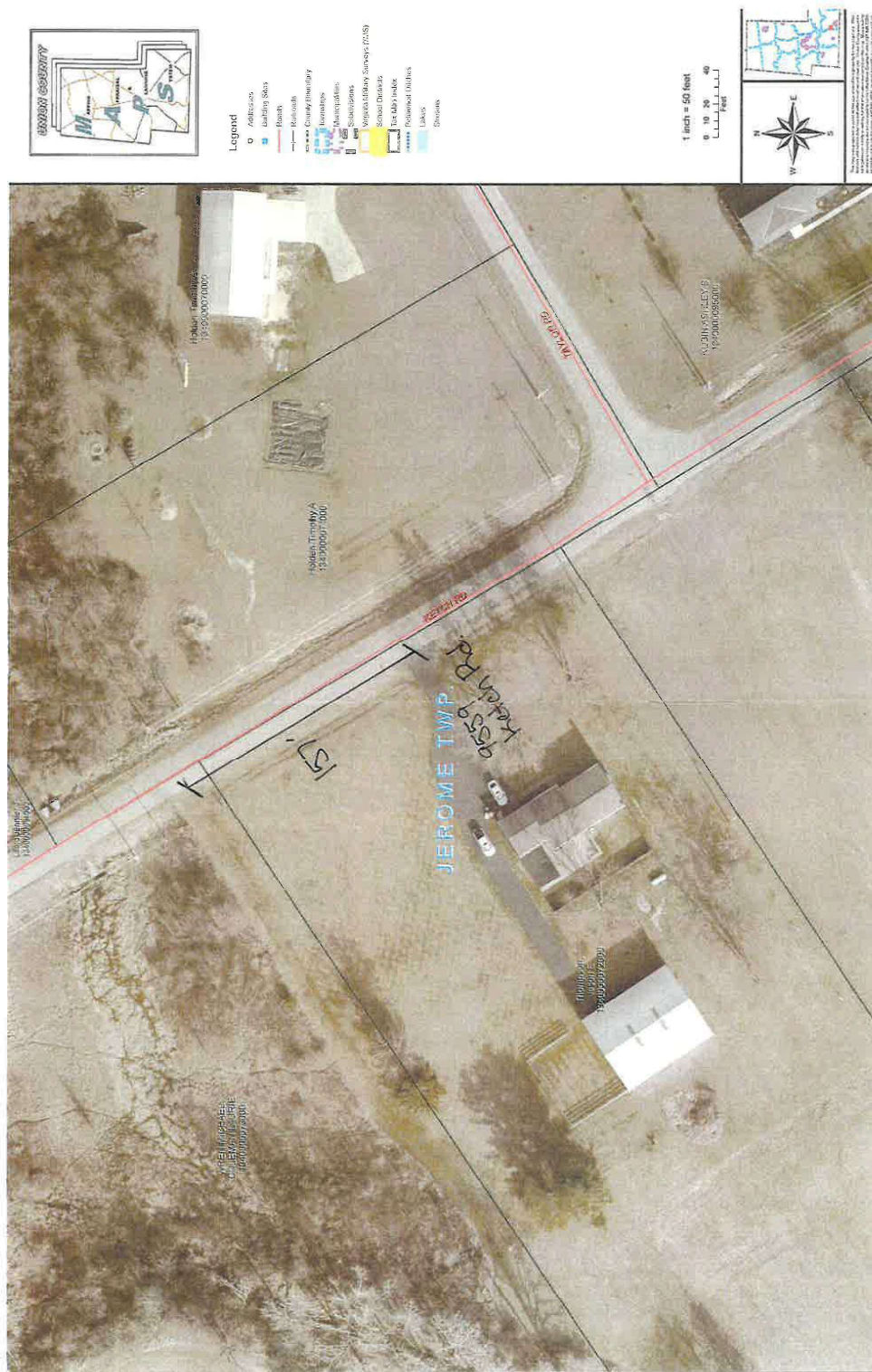
Sam Cronk, CBO
Chief Building Official

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The future access locations/approvals shall be at the discretion of the Engineer. The above access conditions shall be approved through a recorded Agreement between the Parties (attached).

C.J. 2025
SEP 25 SAT
Date 09/17/25





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ACCESS EASEMENT

THIS ACCESS EASEMENT (this "Easement") is made as of the ____ day of _____, 2025, by and between **Howard William Wren**, married; **Dorothy E. Bleam**, married; **Michael Wren**, unmarried and **Laurie Coleman**, unmarried (collectively, "Grantor"), having a mailing address of _____ and **Matthew Heater** and **Brittany Heater**, husband and wife (collectively, the "Grantee"), having a mailing address of _____.

RECITALS

A. The Grantor is the owner of real property known as Union County Parcel Identification Number 15-0003041.0000, as further described on Exhibit A attached hereto (the "Grantor Parcel").

B. Grantee is the owner of real property known as Union County Parcel Identification Numbers _____, as further described on Exhibit B attached hereto (the "Benefitted Parcel"). The Grantor Parcel and the Benefitted Parcel shall hereinafter be collectively referred to as the "Entire Parcel".

C. Grantee requested that Grantor allow Grantees, their agents, employees, licensees, invitees, guests, owners and occupants (collectively "Occupants") of said Benefitted Parcel a permanent access easement over and across the Grantor Parcel in the area depicted on Exhibit C-1, as further described on Exhibit C-2 attached hereto (the "Easement Parcel") for the passage and accommodation of vehicles and pedestrians to and from Ketch Road to the Benefitted Parcel.

D. Grantor is willing to grant the Easement on the terms and conditions set forth herein.

NOW, THEREFORE, for good and valuable consideration, including the recitals and mutual promises, covenants and agreements herein contained, the parties hereto hereby agree as follows:

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1. **Grant of Easement.** Grantor hereby grants to the Grantee, their successors and assigns, and the Occupants, a perpetual non-exclusive easement over the Easement Parcel for vehicular and pedestrian ingress and egress to and from Ketch Road to the Benefitted Parcel. Grantor may use the Easement Parcel for any purpose that does not materially interfere with the use of the Benefitted Parcel by the Grantees and Occupants as described in this Easement.

2. **Maintenance.** The Grantee may construct and maintain, or cause to be maintained, at their sole cost and expense, a gravel driveway on the Easement Parcel, and shall be obligated to keep the Easement Parcel and said driveway in a clean and sightly condition ("**Maintenance**"). The cost of the Maintenance of the Easement Parcel (the "**Maintenance Costs**") shall be paid by Grantee until such time (i) this Easement is terminated, as contemplated below, or (ii) Grantor permits the addition of other benefitted parcels, at which time the Maintenance Costs shall be shared equally between all parties entitled to use of the Easement Parcel.

3. **Restoration.** If, as a result of the exercise of any easement rights created under this Easement, the improvements of Grantor are damaged or disturbed, Grantee shall, at its sole expense, promptly repair or restore the improvements to, as nearly as possible, the condition existing prior to such damage or disturbance.

4. **Termination.** Grantor and Grantee agree that in the event a public road, duly established and dedicated, is constructed such that Grantee shall have access to Ketch Road from the Benefitted Parcel, this Easement shall automatically terminate. Grantor also acknowledges that no more than one access point to Ketch Road from the Entire Parcel is permitted, and agrees that it shall not establish, or attempt to establish, access to Ketch Road from the Grantor Parcel without establishing use of any such access by the Benefitted Parcel and causing an agreed termination of this Easement. In the event that this future access for the Entire Parcel becomes necessary, its specific location shall be in accordance with the Union County Engineer's discretion and Access Management Regulations.

5. **Successors and Assigns.** This Easement shall be binding upon Grantee and Grantor, and their respective heirs, administrators, executors, successors and assigns.

6. **Notices.** All notices and communications required or permitted to be given or delivered under this Agreement shall be given or delivered in writing and shall be given in person, by deposit in the United States mail, certified mail, return receipt requested, postage prepaid, or by overnight delivery with a nationally recognized overnight delivery service. Notice shall be delivered at the addresses set forth as follows or as a party may hereafter designate in writing:

TO GRANTOR:

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TO GRANTEE:

Matt and Brittany Heater
250 Saddlebred Cir
Marysville, Ohio 43040
msheater4@gmail.com

7. Miscellaneous.

(A) Governing Law. This Easement shall be interpreted in accordance with the laws of the State of Ohio.

(B) Amendment. This Easement may only be amended, supplemented, terminated or otherwise modified, in writing, signed by Grantor and Grantee.

(C) Covenants Run With Land. This Easement shall be perpetual in nature, shall run with and shall be appurtenant to the Benefitted Parcel, and shall burden the Grantor Parcel.

(D) Legal and Equitable Remedies Available. In the event of a breach or threatened breach by any party hereto (collectively, jointly and severally, a "Defaulting Party") of any of the terms, covenants, restrictions or conditions hereof, the other party(s) shall be entitled forthwith to full and adequate relief by injunction and all such other available legal and equitable remedies from the consequences of such breach from the Defaulting Party, provided however, that no breach hereunder shall entitle any party hereto to cancel, rescind or otherwise terminate this Easement.

(E) No Merger. There shall be no merger of the easements granted, established and created hereby with the fee estate of any party hereto, by reason of the fact that any person may own or hold (a) the estate or interest encumbered by this Easement and (b) the fee estate of the Grantee Parcel or any portion thereof; and no such merger shall occur until all the fee owners of both the Grantor Parcel and the Grantee Parcel, execute a written statement or instrument affecting such merger and duly record the same.

(F) Exhibits/Recitals. Each Exhibit referred to in this Easement and the Recitals are hereby incorporated herein by reference.

Jean A. Wren, spouse of Howard William Wren, releases all rights of dower therein.

Ronald M. Bleam, spouse of Dorothy E. Bleam, releases all rights of dower therein.

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[Signature Page Follows.]

IN WITNESS WHEREOF, the undersigned have executed this Easement as of the day and
year first above written.

GRANTOR:

Howard William Wren

Jean A. Wren

Dorothy E. Bleam

Ronald M. Bleam

Michael Wren

Laurie Coleman

State of Ohio

County of _____, SS:

The foregoing instrument was acknowledged before me this _____ day of
September, 2025, by Howard William Wren and Jean A. Wren; Dorothy E. Bleam
and Ronald M. Bleam; Michael Wren and Laurie Coleman, the grantor(s).

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IN WITNESS WHEREOF, the undersigned have executed this Easement as of the day and year first above written.

GRANTOR:

Dorothy E. Bleam
Dorothy E. Bleam

Ronald M. Bleam
Ronald M. Bleam

State of Ohio
County of Miami, SS:

The foregoing instrument was acknowledged before me this 3rd day of September, 2025, by Dorothy E. Bleam and Ronald M. Bleam, the grantor(s).



NATALIE WILLIAMS
NOTARY PUBLIC
STATE OF OHIO
Comm. Expires
10-17-2027

Natalie Williams
Notary Public

Howard William Wren

Jean A. Wren

Michael Wren

Laurie Coleman

State of Ohio
County of _____, SS:

The foregoing instrument was acknowledged before me this 3rd day of September, 2025, by Howard William Wren, Jean A. Wren, Michael Wren and Laurie Coleman, the grantor(s).

Notary Public

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IN WITNESS WHEREOF, the undersigned have executed this Easement as of the day and
year first above written.

GRANTOR:

Dorothy E. Bleam

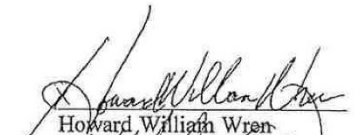
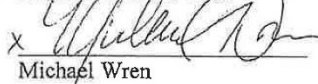
Ronald M. Bleam

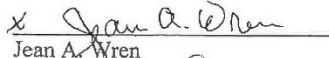
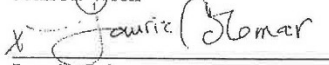
State of Ohio

County of _____, SS:

The foregoing instrument was acknowledged before me this 3rd day of September, 2025,
by Dorothy E. Bleam and Ronald M. Bleam, the grantor(s).

Notary Public


Howard William Wren
x 
Michael Wren

x 
Jean A. Wren
x 
Laurie Coleman

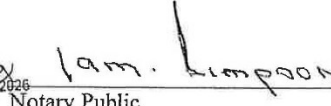
State of Ohio

County of Franklin, SS:

The foregoing instrument was acknowledged before me this 3rd day of September, 2025,
by Howard William Wren, Jean A. Wren, Michael Wren and Laurie Coleman, the grantor(s).



James P. Simpson
Notary Public, State of Ohio
My Commission Expires 03/07/2026


Notary Public

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GRANTEE:

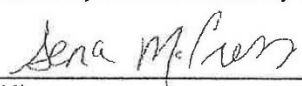

Matthew Heater

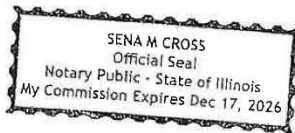
STATE OF ILLINOIS

COUNTY OF Will, SS:

The foregoing instrument was acknowledged before me this 3rd day of September, 2025 by Matthew Heater.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year aforesaid.


Notary Public



GRANTEE:

Brittany Heater

STATE OF OHIO

COUNTY OF FRANKLIN, SS:

The foregoing instrument was acknowledged before me this 3rd day of September, 2025 by Brittany Heater.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year aforesaid.

Notary Public

This Instrument prepared by: Terence Gallagher, Esq., Gallagher Kavinsky & Burkhart LPA, 617 McCorkle Blvd. #1516, Westerville, Ohio 43086

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GRANTEE:

Matthew Heater

STATE OF ILLINOIS

COUNTY OF _____, SS:

The foregoing instrument was acknowledged before me this 3rd day of September, 2025 by Matthew Heater.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year aforesaid.

Notary Public

GRANTEE:

Brittany Heater
Brittany Heater

STATE OF OHIO

COUNTY OF FRANKLIN, SS:

The foregoing instrument was acknowledged before me this 3rd day of September, 2025 by Brittany Heater.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year aforesaid.



JEANETTE A FLEMING
Notary Public
State of Ohio
My Comm. Expires
May 4, 2028

Jeanette A. Fleming
Notary Public

This Instrument prepared by: Terence Gallagher, Esq., Gallagher Kavinsky & Burkhardt LPA, 617 McCorkle Blvd. #1516, Westerville, Ohio 43086

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Notary Public

GRANTEE:

Matthew Heater

Brittany Heater

STATE OF OHIO

COUNTY OF _____, SS:

The foregoing instrument was acknowledged before me this ____ day of _____, 2025 by Matthew Heater and Brittany Heater.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year aforesaid.

Notary Public

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EXHIBIT "A"

Union County Auditor's No.'s 15-0003041.000 and 41-0017032.000

Address of Property: 9160 State Route 736, Plain City, Ohio

Prior Deed Reference: Volume 957, Page 787 and OR 1003, Page 950 of the Union County Recorder's Office.

Situated in the County of Union, in the State of Ohio, and In the townships of Darby and Jerome, and bounded and described as follows and being part of V.M.S. No. 2977 and 3750, and bounded and described as follows:

Beginning at a point in the center of State Route No. 736, said point being the southwesterly corner of the 78 acre tract described in Union County Deed Record Volume 186, Page 389; thence with the center-line of said road North 42 deg. 45' West 20.2 feet to a point, being the southwesterly corner of the 2.080 acre tract described in Union County Deed Record Volume 211, Page 519; thence with three consecutive lines along said 2.080 acre tract North 53 deg. 25' East (passing over an iron pin at 30.23 feet) 120.23 feet to an iron pin, North 2 deg. 28' West 222.5 feet to an iron pin, and North 14 deg. 22' West 156.3 feet to an iron pin, corner of said 2.080 acre tract, also being an easterly corner of the 1.202 acre tract described in Union County Deed Record Volume 206, Page 349; thence with lines along said 1.202 acre tract and continuing along the 1.329 acre tract described in Union County Deed Record Volume 206 page 351 North 21 deg. 45' West 66.4 feet to an iron pin; thence North 40 deg. 31' West 283.8 feet to an iron pin; thence South 49 deg. 38' West 38.6 feet to an iron pin at the southeasterly corner of the .66 acre tract described in Union County Deed Record Volume 213, Page 323; thence with the easterly line of said .66 acre tract North 42 deg. 45' West 249.86 feet to an iron pin in the southerly line of the 1.83 acre tract described in Union County Deed Record Volume 193, Page 419; thence with the consecutive lines along said tract North 49 deg. 38' East 24.4 feet to an iron pin and North 30 deg. 20' West 186.2 feet to an iron pin at the northwesterly corner of the above mentioned 78 acre tract; thence with five consecutive lines along said 78 acre tract North 56 deg. 50' East (passing the Jerome-Darby Township line at 1987 feet) 3481.1 feet to a point in the center of the Ketch Road (C.H. No. 32); thence with said road center-line South 32 deg. 00' East 889.9 feet to a point; thence South 56 deg. 50' West (passing the Jerome-Darby Township line at 1493 feet) 3412.4 feet to an iron pin; thence South 57 deg. 10' East 246.8 feet to an iron pin; thence South 53 deg. 35' West (passing over an iron pin at 334.2 feet) 364.2 feet to the point of beginning.

Containing 71.479 acres, more or less, but subject to the legal right of ways of the roads.

Being 30.280 acres, more or less, in Jerome Township and 41.199 acres, more or less, in Darby Township, V.M.S. No. 2977.

The above description prepared from surveys and deeds of record by Donald Hart, Registered Surveyor No. 3802.

**EXCEPTING FROM THE FORGOING REAL ESTATE CONVEYED BY HARRY WREN AND
ERCEL WREN TO ROBERT A. WREN AND MARY M. WREN BY DEED DATED APRIL 13, 1971,
AND RECORDED IN DEED BOOK 247, PAGE 40:**

Situated In the State of Ohio, County of Union, Township of Jerome, being part of V.M.S. No. 3750, and bounded and described as follows:

Commencing at a point In the center of the Ketch Road (C. H. 32-B) point being the southeasterly corner of the Harry and Ercel Wren 71.479 acre tract described in Union County Deed Record Volume 225, Page 391; thence with the center line of said Ketch Road North 32 deg. 00' West 200 feet the true point of beginning; thence South 56 deg. 50' West (Passing over an iron pin at 30 feet) 871.37 feet to an iron pin; thence North 32 deg. 00' West 250 feet to an iron pin; thence North 56 deg. 50' East (passing over an iron pin at 841.37 feet) 871.37 feet to a point in the center of said Ketch Road; thence with the center-line of said road South 32 deg. 00' East 250 feet to the point of beginning.

Containing 5.00 acres, more or less, but subject to the legal road right of way, and all other easements of record.

The above description prepared by J. Donald Hart, Registered Surveyor No. 3820, from an actual survey of the premises made April 12, 1971.

LEAVING AFTER SAID EXCEPTION 66.479 acres, more or less, of which 25.280 acres, more or less, being in Jerome Twp. V.M.S. No. 3750 and 41.199 acres, more or less, being in Darby Township V.M.S. No. 2977.

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EXHIBIT "B"

Situated in the Township of Jerome, County of Union, State of Ohio, located in Virginia Military Survey Number 3750, also being part of a 25.28-acre tract of land described to Howard William Wren (1/2 interest), Dorothy E. Steam (1/4 interest), Michael Wren (1/8 interest), and Laurie Coleman (1/8 interest) in Official Record 957, Page 787, Official Record 1003, Page 950, and Instrument Number 202009150009672, of record with the Union County Recorder's Office, and being more particularly described as follows:

Commencing at a 3/4-inch diameter steel rebar found at the intersection of Taylor Road (County Road 33-D, 50-feet wide) with Ketch Road (County Road 32-B, 60-feet wide), being the northeasterly corner of said Virginia Military Survey No. 3750 and on along the west line of Virginia Military Survey Nos. 9367 and 10614;

Thence leaving the said intersection, **South 31 degrees 28 minutes 54 seconds East**, along the centerline of said Ketch Road, a distance of **1,823.88 feet** to a point at the northeasterly corner of the said 25.28-acre tract;

Thence leaving said northeasterly corner, **South 31 degrees 28 minutes 54 seconds East**, along the easterly line of the said 25.28-acre tract and the centerline of said Ketch Road, a distance of **384.46 feet** to a point;

Thence **South 31 degrees 28 minutes 54 seconds East**, continuing along the easterly line of said 25.28-acre tract and the centerline of said Ketch Road, a distance of **60.01 feet** to a point at the northeasterly corner of a 5.00-acre tract of land described to Jason E. Thompson in Instrument Number 201310100002397;

Thence leaving the northeasterly corner of said 5.00-acre tract, **South 31 degrees 28 minutes 54 seconds East**, continuing along the centerline of said Ketch Road, a distance of **250.00 feet** to a

mag nail set at the southeasterly corner of the said 5.00-acre tract and a corner of the said 25.28-acre tract, being the **Point of Beginning** of the tract herein described;

Thence leaving the southeasterly corner of the said 5.00-acre tract, along the centerline of said Ketch Road and the easterly line of said 25.28-acre tract, the following two (2) courses and distances:

1. **South 31 degrees 28 minutes 54 seconds East**, a distance of **67.72 feet** to a mag nail found at the intersection of said Ketch Road and Taylor Road (County Road 33-E, 60-feet wide);
2. **South 31 degrees 48 minutes 05 seconds East**, a distance of **131.56 feet** to a mag nail set at the northeasterly corner of a 6.501-acre tract of land described to Randall Glenn Roberts and April Louise Roberts in Instrument Number 202004130003331;

Thence leaving the said centerline of Ketch Road, **South 57 degrees 11 minutes 22 seconds West**, along the northerly lines of the said 6.501-acre tract and a 4.220-acre tract described to Leslie W. Storhaug and Nancy A. Storhaug, Trustees of the Storhaug Living Trust dated January 28, 2013 in Official Record 1026, Page 296, passing over a found 3/4-inch diameter pipe at a distance of 27.52 feet, and a found 3/4-inch diameter pipe at a distance of 1,217.49 feet, a total distance of **1,496.91 feet** to pin set at the southwesterly corner of the said 25.28-acre tract, also being the southeasterly corner of a 43.28-acre tract of land described to Howard William Wren (1/2 interest), Dorothy E. Blearn (1/4 interest), Michael Wren (1/8 interest), and Laurie Coleman (1/8 interest) in Official Record 957, Page 787, Official Record 1003, Page 950, and Instrument Number 202009150009672, and the northwesterly corner of the said 4.220-acre tract, being on the westerly line of said Virginia Military Survey Number 3750, also being on the Jerome Township - Darby Township line and the easterly line of Virginia Military Survey No. 2977;

Thence leaving the said corner along a new division line, **North 31 degrees 14 minutes 10 seconds West**, along the easterly line of the said 43.28-acre tract, a distance of **452.67 feet** to a pin set;

Thence leaving the easterly line of said 43.28-acre tract, **North 57 degrees 19 minutes 01 seconds East**, passing through the said 25.28-acre tract, passing over a pin set at a distance of **622.93 feet** to a pin set at the northwesterly corner of the said 5.00-acre tract;

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Thence leaving the northwesterly corner and along the westerly and southerly lines of the said 5.00-acre tract, the following two (2) courses and distances:

1. South 31 degrees 30 minutes 59 seconds East, a distance of 250.00 feet to a found 3/4-inch diameter bent pin at the southwesterly corner of the said 5.00-acre tract;
2. North 57 degrees 19 minutes 01 seconds East, passing over a found 3/4-inch diameter bent rebar at a distance of 841.48 feet, a total distance of 871.08 feet to the Point of Beginning;

The above description contains a total area of 10.478 acres (456,410 square feet), having 0.137 acres within the present road occupied within Union County Auditor's parcel number 15-0003041.0000.

All pins referenced as set are 5/8" X 30" rebar with caps stamped "ASI FIRM 1648".

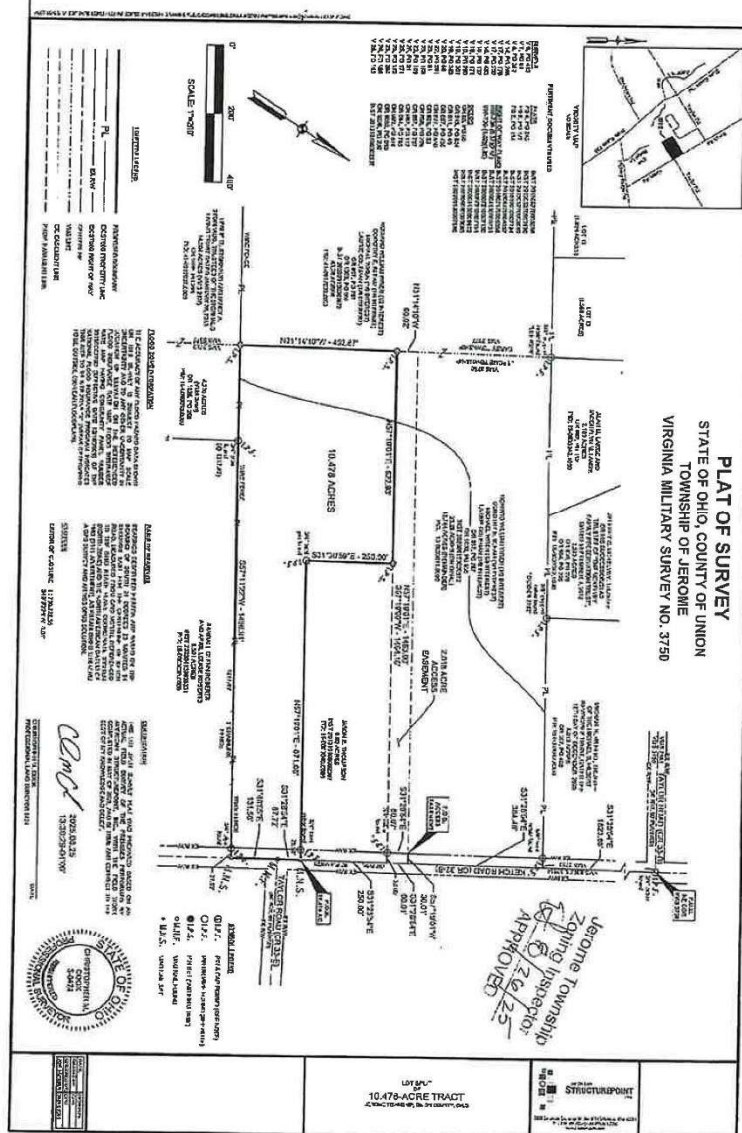
Bearings described hereon are based on the bearing of South 31 degrees 28 minutes 54 seconds East for centerline of Ketch Road, measured from Grid North, referenced to the Ohio State Plane Coordinate System (North Zone) and the North American Datum of 1983 (2011 Adjustment), as established utilizing a GPS survey and an NGS OPUS solution.

This description was prepared based on an actual field survey of the premises performed by American Structurepoint, Inc. with the field work being completed in May of 2025, and is true and correct to the best of my knowledge and belief.

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EXHIBIT "C-1"



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EXHIBIT "C-2"

Situated in the Township of Jerome, County of Union, State of Ohio, located in Virginia Military Survey Number 3750, also being part of a 25.28-acre tract of land described to **Howard William Wren (1/2 interest), Dorothy E. Bleam (1/4 interest), Michael Wren (1/8 interest), and Laurie Coleman (1/8 interest)** in Official Record 957, Page 787, Official Record 1003, Page 950, and Instrument Number 202009150009672, of record with the Union County Recorder's Office, and being more particularly described as follows:

Commencing at a 3/4-inch diameter steel rebar found at the intersection of Taylor Road (County Road 33-D, 50-feet wide) with Ketch Road (County Road 32-B, 60-feet wide), being the northeasterly corner of said Virginia Military Survey No. 3750 and on along the west line of Virginia Military Survey Nos. 9367 and 10614;

Thence leaving the said intersection, **South 31 degrees 28 minutes 54 seconds East**, along the centerline of said Ketch Road, a distance of **1,823.88 feet** to a point at the northeasterly corner of the said 25.28-acre tract;

Thence leaving said northeasterly corner, **South 31 degrees 28 minutes 54 seconds East**, along the easterly line of the said 25.28-acre tract and the centerline of said Ketch Road, a distance of **384.46 feet** to a mag nail set;

Thence leaving the said centerline, **South 57 degrees 19 minutes 01 seconds West**, a distance of **30.01 feet** to a pin set, being the Point of Beginning of the tract herein described;

Thence continuing through the said 25.28-acre tract the following four (4) courses and distances:

1. **South 31 degrees 28 minutes 54 seconds East**, a distance of **60.07 feet** to a point;
2. **South 57 degrees 19 minutes 09 seconds West**, a distance of **1,464.16 feet** to a point;
3. **North 31 degrees 14 minutes 10 seconds West**, a distance of **60.02 feet** to a point;
4. **North 57 degrees 19 minutes 01 seconds East**, a distance of **1,463.90 feet** to the Point of Beginning;

The above description contains a total area of **2.018 acres** (87,885 square feet), having 0.000 acres within the present road occupied within Union County Auditor's parcel number 15-0003041.0000.

All pins referenced as set are 5/8" X 30" rebar with caps stamped "ASI FIRM 1648".

Bearings described hereon are based on the bearing of South 31 degrees 28 minutes 54 seconds East for centerline of Ketch Road, measured from Grid North, referenced to the Ohio State Plane Coordinate System (North Zone) and the North American Dat. fm of 1983 (2011 Adjustment), as established utilizing a GPS survey and an NGS OPUS solution.

This description was prepared based on an actual field survey of the premises performed by American Structurepoint, Inc. with the field work being completed in May of 2025, and is true and correct to the best of my knowledge and belief.

A motion was made by Steve Robinson and seconded by David A. Lawrence that this resolution be adopted and carried by the following vote:

Steve Robinson, Yea
Tom McCarthy, Yea
David A. Lawrence, Yea

* * *

Engineer's Office Update – Jeff Stauch:

- This month contract projects will be starting. The Claibourne Road bridge will be officially closing today for repairs. Later this month, MP Dory will start working on the guardrail program. Also starting are the hot mix paving project and the pavement marking project.
- The small bridge replacement on McKittrick Road is starting this week.
- The portion of Cherry Road that was closed for the bridge replacement is now open, but the city still has another portion closed for their repairs.

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-
- Road crews will be starting to widen nine miles of road using recycled milling from other jobs in a pug mill. If this goes well, they will continue to do this in the future.
 - Commissioner Robinson asked what roads they will be widening, and Mr. Stauch stated part of Unionville Road, Osbourne Road, Snare Road, Woods Road, and Fish-Daum Road.
 - He had a joint call with ODNR, ODOT, and the consultant for the Streng Road Bridge replacement. They have selected an alignment and will provide pictures to discuss this with the Board. The goal is to improve the intersection, and the new alignment will do that. The environmental consultant is surveying mussels this week or early next week.
 - The office was successful in receiving 2027 CORPO grant funds for paving Industrial Parkway. By receiving this grant, less grant funds from CEAO (County Engineers Association of Ohio) will be used.
 - They will be applying for OPWC grant funds. If received, the funds will be used for the Sander Road Bridge project.
 - Commissioner McCarthy asked where this bridge was located, and Mr. Stauch stated it crosses into Delaware County. This is a very large bridge, and it will be expensive for the repairs that are needed. They have applied for this grant in the past but have not received any funds.

Ginger Yonak arrived at this time.

- He will be traveling to Plain City later today to discuss their Comprehensive Plan. There has been an increase in requests for pedestrian crosswalks on roads in Union County. The Engineer's Office is looking at each request individually. Location and speed limits are considered to make sure the crosswalks can be placed in safe locations.
- Mr. Narducci stated there is the potential for a roundabout or traffic light with pedestrian crossing to be added to the intersection at Brock Road and Industrial Parkway.
- Commissioner Robinson asked how there can be pedestrian crossing at a roundabout, and Mr. Stauch stated there are crosswalks installed on the curbs.
- Commissioner McCarthy asked if LUC could come up with plans for sidewalks and trails during the planning phases of development project, and Mr. Narducci stated that the Health Department and other agencies are part of the initial meeting with developers. Pedestrian infrastructure is discussed and planned during those meetings.
- Mr. Stauch stated he met with an architecture and engineering firm last week for the site and feasibility study proposal for additions to the Operations facility. There is not enough room in the current facility for all the tandem trucks and there is only one restroom for 30 staff members during construction season.
- He will be out next week on vacation. He asked to contact Jessica Cain if something is needed.
- A fiber installation company has sued Madison County Engineer's Office and the Engineer personally. The company caused extensive damage and the Engineer's Office shut them down.
- Commissioner McCarthy stated this emphasizes the importance of requiring performance bonds for utility installation in the right of way.

* * *

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RESOLUTION NO. 25-392:**Approve the Minutes from the August 20, 2025, Meeting – Commissioners**

The Board of County Commissioners approved the minutes from the August 20, 2025, meeting.

A motion was made by David A. Lawrence and seconded by Tom McCarthy to approve this resolution and was carried by the following vote:

Steve Robinson, Yea
Tom McCarthy, Yea
David A. Lawrence, Yea

* * *

RESOLUTION NO. 25-393:**Approve the Minutes from the August 27, 2025, Meeting – Commissioners**

The Board of County Commissioners approved the minutes from the August 27, 2025, meeting.

A motion was made by David A. Lawrence and seconded by Tom McCarthy to approve this resolution and was carried by the following vote:

Steve Robinson, Yea
Tom McCarthy, Yea
David A. Lawrence, Yea

* * *

RESOLUTION NO. 25-392:**Approve the Minutes from the September 2, 2025, Meeting – Commissioners**

The Board of County Commissioners approved the minutes from the September 2, 2025, meeting.

A motion was made by David A. Lawrence and seconded by Steve Robinson to approve this resolution and was carried by the following vote:

Steve Robinson, Yea
Tom McCarthy, Yea
David A. Lawrence, Yea

* * *

UNION COUNTY COMMISSIONERS JOURNAL 2025
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RESOLUTION NO. 25-395:**Approve the Union County 2026 Rate Renewal Acceptance – Commissioners**

The Board of County Commissioners hereby approves Union County 2026 Rate Renewal Acceptance.



Union County 2026 Rate Renewal Acceptance

Core Plan Renewal Rates	Medical	Rx PPO	Total Medical
EE Only	\$875.04	\$231.88	\$1,106.92
EE + Spouse	\$1,927.72	\$510.84	\$2,438.56
EE + Child(ren)	\$1,572.50	\$416.68	\$1,989.18
Family	\$2,625.16	\$695.64	\$3,320.80

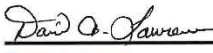
Basic Plan Renewal Rates	Medical	Rx PPO	Total Medical
EE Only	\$828.88	\$231.88	\$1,060.76
EE + Spouse	\$1,826.04	\$510.84	\$2,336.88
EE + Child(ren)	\$1,489.56	\$416.68	\$1,906.24
Family	\$2,486.70	\$695.64	\$3,182.34

Dental Renewal Rates	Dental Plan
EE Only	\$30.66
EE + Spouse	\$59.49
EE + Child(ren)	\$65.32
Family	\$106.71

2025 Vision Renewal Rates	Vision Plan
EE Only	\$6.89
EE + Spouse	\$11.01
EE + Child(ren)	\$11.26
Family	\$18.12


 Commissioner


 Commissioner


 Commissioner

9-17-2025
 Date

C.J. 2025
 25-395
 Date 9/17/2025

*Only 1 Commissioner Signature required for rate acceptance

A motion was made by Steve Robinson and seconded by David A. Lawrence to approve this resolution and was carried by the following vote:

Steve Robinson, Yea
 Tom McCarthy, Yea
 David A. Lawrence, Yea

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* * *

Ms. Yonak stated the hope is to get new health insurance rates before budget time. The Health Department is still considering joining the county's health insurance.

Commissioner McCarthy asked if she has received information regarding the Health Department's claim history, and Ms. Yonak stated she has gotten that and given it to Anthem's underwriting team.

Garner will no longer be offered to employees effective January of next year. Anthem uses a similar company named Smart Shopper, and employees can use this moving forward.

The Wellness Fair was held yesterday. Over 100 employees attended, and Commissioner McCarthy stated Ms. Yonak, and staff did a great job.

* * *

UNION COUNTY COMMISSIONERS JOURNAL 2025

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RESOLUTION NO. 25-396:

Approve the Hotmix Project Contract – Engineer

The Board of County Commissioners hereby approves the Hotmix Project Contract.

CONTRACT DOCUMENTS

FOR THE

2025 Union County Hot Mix
Resurfacing Program

PREPARED BY THE OFFICE OF:



Jeff Stauch, P.E., P.S.
Union County Engineer
233 W. Sixth St.
Marysville, Ohio 43040
(937) 645-3018

BID DATE: 6.25.25
COMPANY NAME: The Shelly Company
CONTACT NAME: Ross Kirk
ADDRESS: 80 Park Drive
CITY, STATE: Thornville, OH
ZIP CODE: 43076
PHONE: 740.246.6315
FAX: 740.246.4715
EMAIL: rkirk@shellyco.com

C.J. 2025
Date 9/17/2025

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PROPOSAL

Date: 6/25/25

TO: Board of Commissioners, Union County, Ohio

PROJECT: 2025 UNION COUNTY HOT MIX RESURFACING PROGRAM

COMPANY NAME: The Skelly Company

The undersigned, having full knowledge of the site(s) of the Project, the specifications applicable to the Project, and the conditions of this Proposal hereby agrees to furnish all services, labor, materials and equipment necessary to complete the Project in accordance with the Detailed Specifications, within the time specified for completion and to accept payment in accordance with the unit prices stated below as full compensation for all furnished services, labor, materials and equipment.

Ref No.	Item	Description	Unit Quantities	Unit Desc.	Unit Price Bid	Total Bid Amount
PART A - CR179 Johnson Road, section H (0.48 miles)						
1	202	Wearing Course Removed (Butt Joints)	50.00	SQ YD	\$65.00	\$3,250.00
2	251	Partial Depth Pavement Repair, As Per Plan	250.00	SQ YD	\$46.00	\$11,500.00
3	252	Full Depth Pavement Repair, As Per Plan	100.00	SQ YD	\$82.75	\$8,275.00
4	407	Non-Tracking Tack Coat	575.00	GAL	\$3.90	\$2,242.50
5	441	AC Intermediate Course, Type 1 (448), PG64-22 (3/4")	281.00	TON	\$93.50	\$26,273.50
6	441	AC Surface Course, Type 1 (448), PG64-22 (1.25")	469.00	TON	\$91.75	\$43,030.75
7	617	Compacted Aggregate	125.00	TON	\$43.00	\$5,375.00
8	617	Water	2400.00	GAL	\$0.10	\$240.00
9	642	Edgeline, Type 1	0.96	MILE	\$690.00	\$662.40
10	642	Centerline, Type 1	0.48	MILE	\$1,100.00	\$528.00
11	642	Stop Line, Type 1	15.00	FT	\$7.00	\$105.00
12	614	Temporary Centerline Class 2	0.96	MILE	\$320.00	\$307.20
13	624	Mobilization	1.00	LS	\$2,650.00	\$2,650.00
14	614	Maintaining Traffic	1.00	LS	\$7,000.00	\$7,000.00
SUB-TOTAL PART A						\$111,439.35

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PART B - CR179 Johnson Road, sections D-G (1.80 miles)					
15	254	Pavement Planing (1.50")	31530.00	SQ YD	\$2.00
16	407	Non-Tracking Tack Coat	2688.00	GAL	\$3.90
17	441	AC Intermediate Course, Type 1 (448), PG64-22 (3/4")	1315.00	TON	\$93.50
18	441	AC Surface Course, Type 1 (448), PG64-22 (1.25")	2190.00	TON	\$91.75
19	617	Compacted Aggregate	469.00	TON	\$43.00
20	617	Water	9000.00	GAL	\$0.10
21	642	Edgeline, Type 1	3.60	MILE	\$690.00
22	642	Centerline, Type 1	1.80	MILE	\$1,100.00
23	642	Stop Line, Type 1	30.00	FT	\$7.00
24	614	Temporary Centerline Class 2	3.60	MILE	\$320.00
25	642	Transverse/Diagonal Line, Type 1	450.00	FT	\$6.00
26	642	Lane Arrow, Type 1	3.00	EACH	\$90.00
27	642	Word on Pavement (Only), Type 1	1.00	EACH	\$120.00
28	642	Channelizing Line (12 inch), Type 1	400.00	FT	\$1.80
29	624	Mobilization	1.00	LS	\$2,650.00
30	614	Maintaining Traffic	1.00	LS	\$21,000.00
SUB-TOTAL PART B					\$451,781.20
PART C - CR191 Raymond Road, sections H-I (1.37 miles)					
31	254	Pavement Planing (1.25")	19860.00	SQ YD	\$1.70
32	407	Non-Tracking Tack Coat	1640.00	GAL	\$3.90
33	441	AC Intermediate Course, Type 1 (448), PG64-22 (3/4")	806.00	TON	\$89.75
34	441	AC Surface Course, Type 1 (448), PG64-22 (1.25")	1388.00	TON	\$90.50
35	617	Compacted Aggregate	357.00	TON	\$46.50
36	617	Water	7000.00	GAL	\$0.10
37	642	Edgeline, Type 1	2.74	MILE	\$690.00
38	642	Centerline, Type 1	1.37	MILE	\$1,100.00
39	614	Temporary Centerline Class 2	2.74	MILE	\$320.00
40	624	Mobilization	1.00	LS	\$3,075.00
41	614	Maintaining Traffic	1.00	LS	\$14,500.00
SUB-TOTAL PART C					\$277,260.40
PART D - TR 145 sections A-B, Hinton Mill Dr. & Oxford Dr. (1.06 miles)					
42	202	Wearing Course Removed (Butt Joints)	40.00	SQ YD	\$9.25
43	254	Pavement Planing (1.25"), As Per Plan	3730.00	SQ YD	\$4.10
44	251	Partial Depth Pavement Repair, As Per Plan	100.00	SQ YD	\$84.75
45	252	Full Depth Pavement Repair, As Per Plan	100.00	SQ YD	\$92.50
46	407	Non-Tracking Tack Coat	1060.00	GAL	\$3.90
47	441	AC Intermediate Course, Type 1 (448), PG64-22 (3/4")	520.00	TON	\$90.75
48	441	AC Surface Course, Type 1 (448), PG64-22 (1.25")	870.00	TON	\$89.25
49	624	Mobilization	1.00	LS	\$3,100.00
50	614	Maintaining Traffic	1.00	LS	\$12,000.00
51	690 Special	Mailbox, Removed and Reset, As Per Plan	35.00	EACH	\$215.00
SUB-TOTAL PART D					\$184,984.50

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PART E- TR 28A, New California Drive (0.58 mile)							
52	202	Wearing Course Removed (Butt Joints)	120.00	SQ YD	\$6.00		\$720.00
53	254	Pavement Planing (1.25"), As Per Plan	1360.00	SQ YD	\$4.25		\$5,780.00
54	407	Non-Tracking Tack Coat	1040.00	GAL	\$3.90		\$4,056.00
55	441	AC Intermediate Course, Type 1 (448), PG64-22 (3/4")	510.00	TON	\$89.75		\$45,772.50
56	441	AC Surface Course, Type 1 (448), PG64-22 (1.25")	850.00	TON	\$91.50		\$77,775.00
57	624	Mobilization	1.00	LS	\$2,500.00		\$2,500.00
58	614	Maintaining Traffic	1.00	LS	\$7,500.00		\$7,500.00
59	690 Special	Mailbox, Removed and Reset, As Per Plan	35.00	EACH	\$215.00		\$7,525.00
		SUB-TOTAL PART E					\$151,628.50
PART F - TR 28J, Laguna Circle (0.44 mile)							
60	202	Wearing Course Removed (Butt Joints)	15.00	SQ YD	\$11.75		\$176.25
61	254	Pavement Planing (1.25"), As Per Plan	1033.00	SQ YD	\$4.30		\$4,441.90
62	407	Non-Tracking Tack Coat	615.00	GAL	\$3.90		\$2,398.50
63	441	AC Intermediate Course, Type 1 (448), PG64-22 (3/4")	300.00	TON	\$89.75		\$26,925.00
64	441	AC Surface Course, Type 1 (448), PG64-22 (1.25")	500.00	TON	\$91.50		\$45,750.00
65	624	Mobilization	1.00	LS	\$2,500.00		\$2,500.00
66	614	Maintaining Traffic	1.00	LS	\$5,000.00		\$5,000.00
67	690 Special	Mailbox, Removed and Reset, As Per Plan	15.00	EACH	\$215.00		\$3,225.00
		SUB-TOTAL PART F					\$90,416.65
PART G - TR 28K, Fresno Court (0.06 mile)							
68	202	Wearing Course Removed (Butt Joints)	15.00	SQ YD	\$11.75		\$176.25
69	254	Pavement Planing (1.25"), As Per Plan	135.00	SQ YD	\$5.75		\$776.25
70	407	Non-Tracking Tack Coat	160.00	GAL	\$3.90		\$624.00
71	441	AC Intermediate Course, Type 1 (448), PG64-22 (3/4")	78.00	TON	\$89.75		\$7,000.50
72	441	AC Surface Course, Type 1 (448), PG64-22 (1.25")	130.00	TON	\$91.50		\$11,895.00
73	624	Mobilization	1.00	LS	\$2,500.00		\$2,500.00
74	614	Maintaining Traffic	1.00	LS	\$1,800.00		\$1,800.00
75	690 Special	Mailbox, Removed and Reset, As Per Plan	5.00	EACH	\$215.00		\$1,075.00
		SUB-TOTAL PART G					\$25,847.00
PART H - TR 28L, Malibu Court (0.07 mile)							
76	202	Wearing Course Removed (Butt Joints)	15.00	SQ YD	\$11.75		\$176.25
77	254	Pavement Planing (1.25"), As Per Plan	160.00	SQ YD	\$5.50		\$880.00
78	407	Non-Tracking Tack Coat	200.00	GAL	\$3.90		\$780.00
79	441	AC Intermediate Course, Type 1 (448), PG64-22 (3/4")	80.00	TON	\$89.75		\$7,180.00
80	441	AC Surface Course, Type 1 (448), PG64-22 (1.25")	135.00	TON	\$91.50		\$12,352.50
81	624	Mobilization	1.00	LS	\$2,500.00		\$2,500.00
82	614	Maintaining Traffic	1.00	LS	\$1,800.00		\$1,800.00
83	690 Special	Mailbox, Removed and Reset, As Per Plan	5.00	EACH	\$215.00		\$1,075.00
		SUB-TOTAL PART H					\$26,743.75

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PART I - TR 28M, Elsinore Court (0.09 mile)							
84	202	Wearing Course Removed (Butt Joints)	15.00	SQ YD	\$11.75	\$176.25	
85	254	Pavement Planing (1.25"), As Per Plan	240.00	SQ YD	\$5.00	\$1,200.00	
86	407	Non-Tracking Tack Coat	290.00	GAL	\$3.90	\$1,131.00	
87	441	AC Intermediate Course, Type 1 (448), PG64-22 (3/4")	116.00	TON	\$89.75	\$10,411.00	
88	441	AC Surface Course, Type 1 (448), PG64-22 (1.25")	195.00	TON	\$91.50	\$17,842.50	
89	624	Mobilization	1.00	LS	\$2,500.00	\$2,500.00	
90	614	Maintaining Traffic	1.00	LS	\$2,300.00	\$2,300.00	
91	690 Special	Mailbox, Removed and Reset, As Per Plan	5.00	EACH	\$215.00	\$1,075.00	
		SUB-TOTAL PART I				\$36,635.75	
PART J - TR41, Memorial Drive (0.36 mile)							
92	202	Wearing Course Removed (Butt Joints)	50.00	SQ YD	\$84.00	\$4,200.00	
93	407	Non-Tracking Tack Coat	730.00	GAL	\$3.90	\$2,847.00	
94	441	AC Intermediate Course, Type 1 (448), PG64-22 (3/4")	356.00	TON	\$99.25	\$35,333.00	
95	441	AC Surface Course, Type 1 (448), PG64-22 (1.50")	715.00	TON	\$94.25	\$67,388.75	
96	624	Mobilization	1.00	LS	\$3,100.00	\$3,100.00	
97	614	Maintaining Traffic	1.00	LS	\$7,250.00	\$7,250.00	
98	690 Special	Mailbox, Removed and Reset, As Per Plan	5.00	EACH	\$215.00	\$1,075.00	
		SUB-TOTAL PART J				\$121,193.75	
INCIDENTALS							
99	Special	Performance and Payment Bond	1.00	Lump	\$5,000.00	\$5,000.00	
88	441	AC Intermediate Course, Type 1 (448), PG64-22 (3/4")	53.00	TON	\$170.00	\$9,010.00	
89	441	AC Surface Course, Type 1 (448), PG64-22 (1.25")	88.00	TON	\$134.00	\$11,792.00	
90	624	Mobilization	1.00	LS	\$3,150.00	\$3,150.00	
91	614	Maintaining Traffic	1.00	LS	\$2,750.00	\$2,750.00	
		SUB-TOTAL PART J				\$31,702.00	
GRAND TOTAL						\$1,509,632.85	

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CONTRACT

THIS AGREEMENT is made this 16th day of July, 2025 by and between **The Shelly Company**, an Ohio corporation, with an address of 80 Park Drive, Thornville, Ohio 43076 (hereinafter referred to as the "Contractor") and the **BOARD OF COUNTY COMMISSIONERS, UNION COUNTY, OHIO** with an address of 233 West Sixth Street, Marysville, Ohio, 43040 (hereinafter referred to as the "OWNER".)

WITNESSETH, that the Contractor, the Board of County Commissioners and the Owner for the considerations stated herein mutually agree as follows:

ARTICLE 1. Statement of Work

The Contractor shall furnish all supervision, technical personnel, labor, materials, machinery, tools, equipment and services, including utility and transportation services, and perform and complete all work required for the construction of the improvements embraced in the project; namely, the **2025 Union County Hot Mix Resurfacing Project** and required supplemental work for the project all in strict accordance with the Contract Documents.

ARTICLE 2. The Contract Price, Execution of Agreement, Commencement of Work and Completion Date

The Owner will pay the Contractor for the total quantities of work performed at the unit prices stipulated in the Bid for the respective items of work completed for the sum not to exceed **One Million, Five Hundred Nine Thousand, Six Hundred Thirty-Two, and 85/100 Dollars (\$1,509,632.85)**, subject to additions and deductions as provided in the Contract Documents.

The Contractor shall execute this Contract or Agreement and furnish the required contractor's contract bond, if applicable, and certificates of insurance within ten (10) calendar days from the date the Notice of Award is mailed to the Contractor. If the Contractor fails to execute said Contract or Agreement and to furnish said bond within ten (10) calendar days from the date the Notice of Award is mailed to the Contractor, said Owner shall be entitled to consider all the Contractor's rights arising out of the Owner's acceptance of the Contractor's bid as abandoned and as a forfeiture of the Contractor's bid guaranty subject to the liability as set forth in Section 153.54 of the Ohio Revised Code. The Owner shall be entitled to such other rights as may be granted by law.

The date of completion of all the work shall be October 15, 2025.

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ARTICLE 3. Contract

The executed Contract Documents shall consist of the following:

- a. This Agreement (with Exhibit "A" Drug-free Workplace Programs addendum which is incorporated as if fully rewritten herein);
- b. Addenda;
- c. Invitation to Bid;
- d. Instructions to Bidders;
- e. Signed copy of bid;
- f. Work Specifications (including all plans, drawings, etc.);
- g. General and Special Conditions, Parts I and II;
- h. Technical Conditions; and
- i. Federal Requirements.

This Agreement, together with other documents enumerated in this ARTICLE 3, which said other documents are as fully a part of the Contract as if hereto attached or herein repeated, forms the Contract between the parties hereto. In the event that any provision in any component part of this Contract conflicts with any provision of any other component part, the provision of the component part first enumerated in this ARTICLE 3 shall govern except as otherwise specifically stated.

Article 4. General Terms and Conditions

All parties agree that should any action at law or in equity be commenced by any party concerning the interpretation, implementation, or breach of this contract, such actions shall be commenced in the Court of Common Pleas of Union County, Ohio or in the Marysville Municipal Court, located in Marysville, Ohio, if the amount in controversy should so permit. Notwithstanding any party's state of incorporation or other legal organization, or the location of any party's principal place of business, all parties acknowledge that either the Court of Commons Pleas of Union County, Ohio or the Marysville Municipal Court, located in Marysville, Ohio, has personal jurisdiction over all parties and that Union County, Ohio shall be the proper venue for all legal and equitable actions arising out of this bid and contract

In the event that mediation, arbitration, or alternative dispute resolution of any kind is required by this bid and contract or by applicable law, or if the parties herein agree to any form of mediation, arbitration, or alternative dispute resolution, the location of any hearing, meeting, investigation, fact-finding, or other activity related thereto, notwithstanding any other provision of this bid or contract, shall be located in the State of Ohio and shall not be farther than seventy-five (75) miles from the intersection of U. S. Highway 33 and U. S. Highway 36 in downtown Marysville, Ohio, in actual miles as determined by the shortest route from said intersection. This shall not preclude telephonic or electronic meetings or hearings or other conference calls including individual participants at farther distances.

The laws of the State of Ohio shall govern all aspects of this bid and contract.

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September 17, 2025

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IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed in three original copies on the day and year first above written.

CONTRACTOR:

The Shelly Company

(Typed Name of Contractor)

Signature 

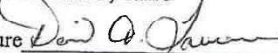
(Typed Name) Ross Kirk

Title Vice-President

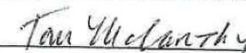
Vendor

Federal Identification Number:

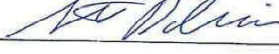
31-1279704

OWNER:BOARD OF COUNTY COMMISSIONERS,
UNION COUNTY, OHIOSignature 

(Typed name) Dave Lawrence, County Commissioner

Signature 

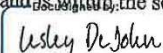
(Typed name) Tom McCarthy, County Commissioner

Signature 

(Typed name) Steve Robinson, County Commissioner

Certifications:

I, Lesley DeJohn, certify that I am the
Asst Secretary of the corporation named as Contractor herein; that
Ross Kirk who signed this Agreement on behalf of the
Contractor, was then Vice-President of said corporation; that said
Agreement was duly signed for and in behalf of said corporation by authority of its governing
body, and is within the scope of its corporate powers.


Secretary of Corporation

Date: 08/11/25

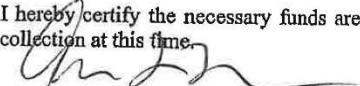
Pursuant to Ohio Revised Code Section 153.44, I hereby certify that this Contract and the
Contract Documents incorporated herein have been executed in accordance with Ohio Revised
Code Section 153.01 to 153.60 inclusive:


Digitally signed by Samantha M.
Hobbs
Date: 2025.09.15 14:02:00 -04'00'

Date: _____

Union County Prosecuting Attorney

I hereby certify the necessary funds are in the Treasury of Union County or in the process of
collection at this time.


Union County Auditor

Date: 9/16/25

UNION COUNTY COMMISSIONERS JOURNAL 2025

September 17, 2025

NOTICE OF AWARD

TO: The Shelly Company
80 Park Drive
Thornville, Ohio 43076

PROJECT DESCRIPTION: 2025 Union County Hot Mix Resurfacing Program

The Owner has considered the BID submitted by you on June 25, 2025 for the above described WORK in response to its Advertisement for Bids, and Information for Bidders.

You are hereby notified that your BID has been accepted for items in the amount of \$1,509,632.85.

You are required by the Information for Bidders to execute the Agreement and furnish the required Contractor's Performance Bond, if applicable, and additional documents as required within ten (10) calendar days from the date of this notice to you.

If you fail to execute said Agreement and to furnish said bond within ten (10) days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your bid as abandoned and as a forfeiture of your bid guaranty subject to the liabilities set forth in Section 153.54 of the Ohio Revised Code. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this July 16 2025.

Union County Engineer

(AGENT FOR OWNER)

By: 

Jeff Stauch

Title: Union County Engineer

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged

by The Shelly Company
(CONTRACTOR)

this the 18th day of July, 2025.

By: 

Name & Title: Ross Kier - V.P.

UNION COUNTY COMMISSIONERS JOURNAL 2025
September 17, 2025

Notice to Proceed

Date: _____

To: The Shelly Company
80 Park Drive
Thornville, OH 43076

Project Name: **2025 Union County Hot Mix Resurfacing Program**

You are hereby notified that you are authorized to commence WORK in accordance with the Agreement Dated July 16, 2025. The date of completion of all WORK is therefore October 15, 2025.

Signed:



Agent
Board of County Commissioners
Union County, Ohio
233 West Sixth Street
Marysville, Ohio 43040
(937) 645-3012

Acceptance of Notice

Receipt of the above NOTICE TO PROCEED is hereby acknowledged by _____
on this _____ day of _____, 20_____.

Signature: _____

Name: _____

Title: _____

UNION COUNTY COMMISSIONERS JOURNAL 2025
September 17, 2025

Page 1 of 2

Affidavit

**NOTICE OF COMMENCEMENT
UNDER SECTION 1311.252
OF THE OHIO REVISED CODE**

Notice is hereby given pursuant to Section 1311.252 of the Ohio Revised Code that construction will commence for the single improvement described below:

- 1) The name, location and number, if any, used by the Public Authority to identify the improvement to permit the improvement to be identified.

Name: 2025 Union County Hot Mix Resurfacing Program

Location: Various Union County roads

- 2) The name and address of the public Authority:

Union County Board of Commissioners
233 W. 6th Street
Marysville, Ohio 43040

- 3) The name and address of the Principal Contractor, to include trade.

Name: The Shelly Company

Address: 80 Park Drive
Thornville, Ohio 43076

Phone: 740-246-6315

Trade: Paving Contractor

Contract Date: July 16, 2025

- 4) The name and address of the Surety for the Principal Contractor:

Name: Liberty Mutual Insurance Company

Address: 8044 Montgomery Road, Suite 150
Cincinnati, OH 45236

Phone: 513-792-1873

UNION COUNTY COMMISSIONERS JOURNAL 2025
September 17, 2025

Page 2 of 2

- 5) The name and address of the representative of the Public Authority upon whom service may be made for the purpose of serving an affidavit pursuant to section 1311.26.

Union County Board of Commissioners
233 W. 6th Street
Marysville, Ohio 43040

- 6) Name of the person completing this document: Jeff Stauch

- 7) Verification:

I, Jeff Stauch, Union County Engineer being
(representative of the Public Authority)

sworn, state that the information set forth in this Notice of Commencement is true to
the best of my knowledge and belief.



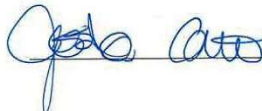
Affiant

Union County Engineer

signed and sworn to before me this 8th day of August,
2025.



Jessica Cain
Notary Public, State of Ohio
My Commission Expires 1/4/28



Notary

My Commission expires 1/4/2028

A motion was made by David A. Lawrence and seconded by Steve Robinson to approve this resolution and was carried by the following vote:

Steve Robinson, Yea
Tom McCarthy, Yea
David A. Lawrence, Yea

*A fully executed copy of this contract is on file at the Union County Engineer's Office.

* * *

UNION COUNTY COMMISSIONERS JOURNAL 2025

September 17, 2025

RESOLUTION NO. 25-397:

Approve the Pavement Marking Project Contract

The Board of County Commissioners hereby approves the Pavement Marking Project Contract.

CONTRACT DOCUMENTS
and
SPECIFICATIONS
for the

**2025 Union County
Pavement Marking Program**

PREPARED BY THE OFFICE OF:



Jeff Stauch, P.E., P.S.
Union County Engineer
233 W. Sixth St.
Marysville, Ohio 43040
(937) 645-3018

C.J. 2025
Date 7/17/2025

BID DATE: JULY 16, 2025
COMPANY NAME: GRIFFIN PAVEMENT STRIPING
CONTACT NAME: JACK GRIFFIN
ADDRESS: 2383 HARRISON RD
CITY, STATE: COLUMBUS, OH 43204
ZIP CODE: 43204
PHONE: (614) 276-2622
FAX: (614) 276-3110
EMAIL: JACKGRIFFIN@GRIFFINPS.COM

UNION COUNTY COMMISSIONERS JOURNAL 2025
September 17, 2025

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UNION COUNTY COMMISSIONERS JOURNAL 2025
September 17, 2025

PROPOSAL

TO: Board of Commissioners
Union County, Ohio

PROJECT: 2025 Union County Pavement Marking Program

The undersigned, having full knowledge of the site(s) of the Project, the specifications applicable to the Project, and the conditions of this Proposal hereby agrees to furnish all services, labor, materials, and equipment necessary to complete the Project in accordance with the Detailed Specifications, within the time specified for completion, and to accept payment in accordance with the unit prices stated below as full compensation for all furnished services, labor, materials, and equipment.

UNION COUNTY BASE BID (see Detailed Specifications)

Ref.			Estimated	
No.	Item	Description	Quantities	Unit Price Bid Amount Bid
<u>OLD PAVEMENT ROADS</u>				
<u>Traffic Paint</u>				
1.	641	Edge line, Type 1 – 4" wide	41.998	Mile\$ <u>400.00</u> = \$ <u>16,799.20</u>
2.	641	Lane Line, Type 1 (Dotted Line)(CR 165)	2.560	Mile\$ <u>275.00</u> = \$ <u>704.00</u>
3.	641	Center line, Type 1	94.405	Mile\$ <u>465.00</u> = \$ <u>43,898.33</u>
<u>NEW PAVEMENT ROADS</u>				
<u>Traffic Paint</u>				
4.	641	Center line, Type 1	25.639	Mile\$ <u>909.00</u> = \$ <u>23,305.85</u>
5.	641	Edge line, Type 1	3.658	Mile\$ <u>749.00</u> = \$ <u>2,739.84</u>
6.	641	Channelizing Line, Type 1 (CR16, CR358–retrace)	1700	Lin. Ft\$ <u>2.00</u> = \$ <u>3,400.00</u>
7.	641	"Only", Type 1 per ODOT Spec. 3 (CR16, CR358–retrace)	3	Each\$ <u>175.00</u> = \$ <u>525.00</u>
8.	641	Lane arrow, Type 1, Rt-Lt (CR16, CR358–retrace)	21	Each\$ <u>125.00</u> = \$ <u>2,625.00</u>

UNION COUNTY COMMISSIONERS JOURNAL 2025
September 17, 2025

9.	641	Transverse Lines, Type 1 (CR16, CR358-retrace)	1025	Lin. Ft\$ <u>5.30</u> =\$ <u>5,432.50</u>
10.	641	Stop Bar, Type 1 (CR16, CR358-retrace)	100	Lin. Ft\$ <u>7.00</u> =\$ <u>700.00</u>
11.	641	Cross Walk Bar, Type 1 (CR16, CR358-retrace)	0	Lin. Ft\$ <u>3.95</u> =\$ <u>Ø</u>
12.	641	R x R Symbol (TR136, TR139, TR136-retrace, CR149, CR35, CR33, CR23-New)	11	Each\$ <u>650.00</u> =\$ <u>7,150.00</u>
13.	641	School Symbol (CR274-retrace)	1	Each\$ <u>750.00</u> =\$ <u>750.00</u>
13.	641	Special Performance Bond	1	Lump=\$ <u>1,100.00</u>

Equivalent Length of Solid Line: Old Pavement = 111 mi.

Equivalent Length of Solid Line: New Pavement = 29 mi.

TOTAL BID AMOUNT FOR 2025 PAVEMENT MARKING PROGRAM \$109,129.72

UNION COUNTY COMMISSIONERS JOURNAL 2025
September 17, 2025

PROPOSAL, CONTINUED

The **TOTAL AMOUNT OF THE UNION COUNTY BID**, based on the Approximate Unit Quantities given above and lump sum/unit prices specified above by the Bidder amounts to the sum of:

One Hundred Nine Thousand One Hundred Twenty-Nine

and 72 /100 Dollars. (\$ 109,129.72)

COMPLETION DATE:

Work shall not commence before September 1, 2025 and shall be completed no later than October 31, 2025. Actual work period shall not exceed 30 consecutive calendar days.

Attached hereto is a bond (or certified check, cashier's check, or letter

of credit) with/on July 16 of 2025

_____ , for the sum of One hundred nine

thousand one hundred twenty nine and 72/100 (\$ 109,129.72)
Dollars, in accordance with the terms of the Instructions to Bidders.

UNION COUNTY COMMISSIONERS JOURNAL 2025
September 17, 2025

NOTICE OF AWARD

TO: Griffin Pavement Striping
2383 Harrison Road
Columbus, Ohio 43204

PROJECT DESCRIPTION: 2025 Union County Pavement Marking Program

The Owner has considered the BID submitted by you on July 16, 2025 for the above described WORK in response to its Advertisement for Bids, and Information for Bidders.

You are hereby notified that your BID has been accepted for items in the amount of \$109,129.75.

You are required by the Information for Bidders to execute the Agreement and furnish the required Contractor's Performance Bond, if applicable, and additional documents as required within ten (10) calendar days from the date of this notice to you.

If you fail to execute said Agreement and to furnish said bond within ten (10) days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your bid as abandoned and as a forfeiture of your bid guaranty subject to the liabilities set forth in Section 153.54 of the Ohio Revised Code. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this 8th day of August, 2025.

Union County Engineer
(AGENT FOR OWNER)

By: 
Jeff Stauch
Title: Union County Engineer

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged

by Griffin Pavement Striping
(CONTRACTOR)

this the 8th day of August, 2025.

By: Christopher Warren

Name & Title: Christopher Warren, President

UNION COUNTY COMMISSIONERS JOURNAL 2025
September 17, 2025

CONTRACT

THIS AGREEMENT is made this 8th day of August, 2025 by and between **GRIFFIN PAVEMENT STRIPING**, an Ohio corporation, with an address of 2383 Harrison Road, Columbus, Ohio 43204 (hereinafter referred to as the "Contractor") and the **BOARD OF COUNTY COMMISSIONERS, UNION COUNTY, OHIO** with an address of 233 West Sixth Street, Marysville, Ohio 43040 (hereinafter referred to as the "OWNER".)

WITNESSETH, that the Contractor, the Board of County Commissioners and the Owner for the considerations stated herein mutually agree as follows:

ARTICLE 1. Statement of Work

The Contractor shall furnish all supervision, technical personnel, labor, materials, machinery, tools, equipment and services, including utility and transportation services, and perform and complete all work required for the construction of the improvements embraced in the project; namely, the 2025 Union County Pavement Marking Program and required supplemental work for the project all in strict accordance with the Contract Documents.

ARTICLE 2. The Contract Price, Execution of Agreement, Commencement of Work and Completion Date

The Owner will pay the Contractor for the total quantities of work performed at the unit prices stipulated in the Bid for the respective items of work completed for the sum not to exceed, One Hundred Nine Thousand, One Hundred Twenty-Nine and 75/100 Dollars (\$109,129.75); subject to additions and deductions as provided in the Contract Documents.

The Contractor shall execute this Contract or Agreement and furnish the required contractor's contract bond, if applicable, and certificates of insurance within ten (10) calendar days from the date the Notice of Award is mailed to the Contractor. If the Contractor fails to execute said Contract or Agreement and to furnish said bond within ten (10) calendar days from the date the Notice of Award is mailed to the Contractor, said Owner shall be entitled to consider all the Contractor's rights arising out of the Owner's acceptance of the Contractor's bid as abandoned and as a forfeiture of the Contractor's bid guaranty subject to the liability as set forth in Section 153.54 of the Ohio Revised Code. The Owner shall be entitled to such other rights as may be granted by law.

The Contractor shall complete the work detailed in Article 1 and the other contract documents within thirty (30) consecutive calendar days after the commencement of work. The date of completion of all the work shall be October 31, 2025.

UNION COUNTY COMMISSIONERS JOURNAL 2025
September 17, 2025

ARTICLE 3. Contract

The executed Contract Documents shall consist of the following:

- a. This Agreement (with Exhibit "A" Drug-free Workplace Programs addendum which is incorporated as if fully rewritten herein);
- b. Addenda;
- c. Invitation to Bid;
- d. Instructions to Bidders;
- e. Signed copy of bid;
- f. Work Specifications (including all plans, drawings, etc.);
- g. General and Special Conditions, Parts I and II;
- h. Technical Conditions; and
- i. Federal Requirements.

This Agreement, together with other documents enumerated in this ARTICLE 3, which said other documents are as fully a part of the Contract as if hereto attached or herein repeated, forms the Contract between the parties hereto. In the event that any provision in any component part of this Contract conflicts with any provision of any other component part, the provision of the component part first enumerated in this ARTICLE 3 shall govern except as otherwise specifically stated.

Article 4. General Terms and Conditions

All parties agree that should any action at law or in equity be commenced by any party concerning the interpretation, implementation, or breach of this contract, such actions shall be commenced in the Court of Common Pleas of Union County, Ohio or in the Marysville Municipal Court, located in Marysville, Ohio, if the amount in controversy should so permit. Notwithstanding any party's state of incorporation or other legal organization, or the location of any party's principal place of business, all parties acknowledge that either the Court of Commons Pleas of Union County, Ohio or the Marysville Municipal Court, located in Marysville, Ohio, has personal jurisdiction over all parties and that Union County, Ohio shall be the proper venue for all legal and equitable actions arising out of this bid and contract

In the event that mediation, arbitration, or alternative dispute resolution of any kind is required by this bid and contract or by applicable law, or if the parties herein agree to any form of mediation, arbitration, or alternative dispute resolution, the location of any hearing, meeting, investigation, fact-finding, or other activity related thereto, notwithstanding any other provision of this bid or contract, shall be located in the State of Ohio and shall not be farther than seventy-five (75) miles from the intersection of U. S. Highway 33 and U. S. Highway 36 in downtown Marysville, Ohio, in actual miles as determined by the shortest route from said intersection. This shall not preclude telephonic or electronic meetings or hearings or other conference calls including individual participants at farther distances.

The laws of the State of Ohio shall govern all aspects of this bid and contract.

UNION COUNTY COMMISSIONERS JOURNAL 2025

September 17, 2025

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed in three original copies on the day and year first above written.

CONTRACTOR:

Griffin Pavement Striping
(Typed Name of Contractor)

OWNER:

BOARD OF COUNTY COMMISSIONERS,
UNION COUNTY, OHIO

Signature Christopher WarrenSignature Dave Lawrence

(Typed Name) Christopher Warren

(Typed name) Dave Lawrence, County Commissioner

Title President

Signature Tom McCarthy

Vendor

(Typed name) Tom McCarthy, County Commissioner

Federal Identification Number:

Signature Steve Robinson87-2080557

(Typed name) Steve Robinson, County Commissioner

Certifications:

I, Shawn M. Bremer, certify that I am the
Secretary of the corporation named as Contractor herein; that
Christopher Warren who signed this Agreement on behalf of the
Contractor, was then President of said corporation; that said
Agreement was duly signed for and in behalf of said corporation by authority of its governing
body, and is within the scope of its corporate powers.

Shawn M. Bremer

Secretary of Corporation

Date: August 8, 2025

Approved as to form:

Samantha M. Hobbs

Digitally signed by Samantha M. Hobbs
Date: 2025.09.16 16:41:53 -04'00'

Date: _____

Union County Prosecuting Attorney

I hereby certify the necessary funds are in the Treasury of Union County or in the process of
collection at this time.

Union County Auditor

Date: _____

UNION COUNTY COMMISSIONERS JOURNAL 2025

September 17, 2025

Notice to Proceed

To: Griffin Pavement Striping
2383 Harrison Road
Columbus, Ohio 43204

Date 9/17/25

Project: 2025 Union County Pavement Marking Program

You are hereby notified that you are authorized to commence WORK in accordance with the Agreement dated August 8, 2028. The date of completion of all WORK is therefore November 1, 2025.

Signed:



President
Board of County Commissioners
Union County, Ohio
233 West Sixth Street
Marysville, Ohio 43040
(937) 645-3012

Acceptance of Notice

Receipt of the above NOTICE TO PROCEED is hereby acknowledged by _____
on this _____ day of _____, _____ 0.

By: _____
Name: _____
Title _____

UNION COUNTY COMMISSIONERS JOURNAL 2025
September 17, 2025

Page 1 of 2

Affidavit

**NOTICE OF COMMENCEMENT
UNDER SECTION 1311.252
OF THE OHIO REVISED CODE**

Notice is hereby given pursuant to Section 1311.252 of the Ohio Revised Code that construction will commence for the single improvement described below:

- 1) The name, location and number, if any, used by the Public Authority to identify the improvement to permit the improvement to be identified.

Name: 2025 Union County Pavement Marking Bid

Location: Various Union County roads

- 2) The name and address of the public Authority:

Union County Board of Commissioners
233 W. 6th Street
Marysville, Ohio 43040

- 3) The name and address of the Principal Contractor, to include trade.

Name: Griffin Pavement Striping, LLC

Address: 2383 Harrison Road
Columbus, OH 43204

Phone: 614-276-2622

Trade: Striping Contractor

Contract Date: August 8, 2025

- 4) The name and address of the Surety for the Principal Contractor:

Name: XL Specialty Insurance Company

Address: 677 Washington Blvd, 10th Floor, Suite 1000
Stamford, CT 06901

UNION COUNTY COMMISSIONERS JOURNAL 2025
September 17, 2025

Page 2 of 2

- 5) The name and address of the representative of the Public Authority upon whom service may be made for the purpose of serving an affidavit pursuant to section 1311.26.

Union County Board of Commissioners
233 W. 6th Street
Marysville, Ohio 43040

- 6) Name of the person completing this document: Jeff Stauch

- 7) Verification:

I, Jeff Stauch, Union County Engineer being
(representative of the Public Authority)

sworn, state that the information set forth in this Notice of Commencement is true to

the best of my knowledge and belief.



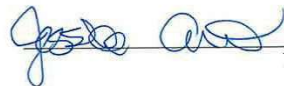
Affiant

Union County Engineer

signed and sworn to before me this 11th day of September,
2025.



Jessica Cain
Notary Public, State of Ohio
My Commission Expires 1/4/28



Notary

My Commission expires 01/04/2028

A motion was made by David A. Lawrence and seconded by Tom McCarthy to approve this resolution and was carried by the following vote:

Steve Robinson, Yea
Tom McCarthy, Yea
David A. Lawrence, Yea

*A fully executed copy of this contract is on file at the Union County Engineer's Office.

* * *

Jeff Stauch left the meeting at this time.

UNION COUNTY COMMISSIONERS JOURNAL 2025

September 17, 2025

RESOLUTION NO. 25-398:

Approve the Off-Site Training for Natalie Landon, Brett Smith, Beth Gerkin, Tami Sowder, and Emily Williams for the 2025 OJDDA Fall Conference, October 23 and October 24 – COYC

The Board of County Commissioners hereby approves the Off-Site Training for Natalie Landon, Brett Smith, Beth Gerkin, Tami Sowder, and Emily Williams for the 2025 OJDDA Fall Conference, October 23 and October 24.

**CENTRAL OHIO YOUTH CENTER
Request for Off-Site Training Approval**

Employee section

Employee Name: Natalie Landon
 Employee Classification: Superintendent
 Date(s) of Training: 10/23 & 10/24/25
 Location of Training: Salt Fork Lodge 11073 Natural Resources 3 Rd.
 Title of Training: 2025 OJDDA Fall Conference Kimborton Off. 43749
 Registration fee: \$50.00 none _____
 Lodging Fee: \$134.00 none _____
 Estimated Mileage: 268 x .58 = \$155.44
 Does this training apply towards CLE/CEU hours for licensure/certification?
 _____ Yes _____ No X Not applicable
 Signature of Employee: N. Landon Date: 9/3/25

MANAGEMENT SECTION (Assistant Superintendent, Clinical Administrator, Education Administrator, or Business Administrator)

_____ Approved _____ Not Approved

If not approved, reason for disapproval: _____

Signature of Manager _____ Date _____

ADMINISTRATIVE SECTION:

APPOINTING AUTHORITY X Approved _____ Not Approved

Signature of Superintendent: N. Landon Date: 9/3/25

and

9/17/25
Date

Brett Smith
Commissioner

Jan McLenthy
Commissioner

[Signature]
Commissioner

Upon completion, this form should be submitted to the Deputy Operations Administrator for scheduling purposes.

3/8/2018

C.J. 2025
Page 25-398
Date 9/17/2025

UNION COUNTY COMMISSIONERS JOURNAL 2025

September 17, 2025

CENTRAL OHIO YOUTH CENTER
Request for Off-Site Training Approval

Employee section

Employee Name: Brett Smith
 Employee Classification: Deputy Operations Administrator
 Date(s) of Training: 10/23-10/24/25
 Location of Training: Salt Fork Lodge 11073 Natural Resources 3 Rd. Kimbolton, OH. 43749
 Title of Training: 2025 OJDPA Fall Conference
 Registration fee \$50.00 none _____
 Lodging Fee \$134.00 none _____
 Estimated Mileage 270 x .58 = \$156.60

Does this training apply towards CLE/CEU hours for licensure/certification?

BSA Yes _____ No _____ Not applicable X
 Signature of Employee _____ Date 9/3/25

MANAGEMENT SECTION (Assistant Superintendent, Clinical Administrator, Education Administrator, or Business Administrator)

_____ Approved _____ Not ApprovedIf not approved, reason for disapproval _____Signature of Manager _____ Date _____

ADMINISTRATIVE SECTION:

APPOINTING AUTHORITY X Approved _____ Not Approved

M. Jordon Date 9/3/25
 Signature of Superintendent _____

and

9/17/25 Date _____
_____ Commissioner
Jon McFarley Commissioner
D. A. [Signature] Commissioner

Upon completion, this form should be submitted to the Deputy Operations Administrator for scheduling purposes.

3/8/2018

September 17, 2025

Employee section

Does this training apply towards CLE/CEU hours for licensure/certification?

Signature of Employee

____ Approved ____ Not Approved

If not approved, reason for disapproval

Signature of Manager _____ Date _____

APPOINTING AUTHORITY X Approved _____ Not Approved

and

9/17/25
Date

Commissioner
 Commissioner
 Commissioner

Upon completion, this form should be submitted to the Deputy Operations Administrator for scheduling purposes.

3/8/2018

UNION COUNTY COMMISSIONERS JOURNAL 2025

September 17, 2025

CENTRAL OHIO YOUTH CENTER
Request for Off-Site Training Approval

Employee section

Employee Name: Tami Souder
 Employee Classification: Business Administrator
 Date(s) of Training: Soft Fork Lodge 11073 Natural Resources 3 Rd.
10/23/25 10/24/25 Kimbolton OH. 43749
 Location of Training: 2025 OJDA Fall Conference
 Title of Training: 2025 OJDA Fall Conference

Registration fee \$50.00 none _____
 Lodging Fee \$134.00.10 none _____
 Estimated Mileage 21.8 x .58 = 187.60
 Does this training apply towards CLE/CEU hours for licensure/certification?
 _____ Yes _____ No x Not applicable

Tami Souder Date 9-3-25
 Signature of Employee

MANAGEMENT SECTION (Assistant Superintendent, Clinical Administrator, Education Administrator, or Business Administrator)

_____ Approved _____ Not Approved

If not approved, reason for disapproval _____

_____ Date _____
 Signature of Manager

ADMINISTRATIVE SECTION:

APPOINTING AUTHORITY X Approved _____ Not Approved
M. Janda Date 9/3/25
 Signature of Superintendent

and

9/17/25 Date
Commissioner
Commissioner
Commissioner

Upon completion, this form should be submitted to the Deputy Operations Administrator for scheduling purposes.

3/8/2018

UNION COUNTY COMMISSIONERS JOURNAL 2025

September 17, 2025

CENTRAL OHIO YOUTH CENTER
Request for Off-Site Training Approval

Employee section

Employee Name: Emily Williams
 Employee Classification: Education Administrator
 Date(s) of Training: 10/23 + 10/24/25
 Location of Training: Salt Fork Lodge 11073 Natural Resources 3rd
 Title of Training: 2025 ODDPA Fall Kimborton OH. 43749
 Registration fee \$50.00 none Conference
 Lodging Fee \$134.00 none
 Estimated Mileage x .58 =
 Does this training apply towards CLE/CEU hours for licensure/certification?
☒ Yes ☐ No ☐ Not applicable
 Signature of Employee Emily Williams Date 9/8/2025

MANAGEMENT SECTION (Assistant Superintendent, Clinical Administrator, Education Administrator, or Business Administrator)

☐ Approved ☐ Not Approved

If not approved, reason for disapproval

Signature of Manager Date

ADMINISTRATIVE SECTION:

APPOINTING AUTHORITY ☒ Approved ☐ Not Approved

Signature of Superintendent M. Zander Date 9/3/25

and

9/17/2025 Date
David A. Lawrence Commissioner
Tom McCarthy Commissioner
Steve Robinson Commissioner

Upon completion, this form should be submitted to the Deputy Operations Administrator for scheduling purposes.

A motion was made by David A. Lawrence and seconded by Steve Robinson to approve this resolution and was carried by the following vote:

Steve Robinson, Yea
 Tom McCarthy, Yea
 David A. Lawrence, Yea

* * *

* * *

UNION COUNTY COMMISSIONERS JOURNAL 2025

September 17, 2025

RESOLUTION NO. 25-400:**Disposal Form – Laptops, Thinkpads, Electric Stapler, and Printer – UCBDD**

The Board of County Commissioners hereby approves the Disposal Form – Laptops, Thinkpads, Electric Stapler, and Printer.

County Property Disposal Form

Department Submitting: UCBDD

Equipment Designation Options: (1) Destroy/Recycle, (2) Public Auction, (3) Sale, (4) Trade, (5) *Transferred to other County Dept.

*If the item is being transferred, please complete the "New Location" column with the name of the Department that is receiving the item.

Tag #	Short Description of Equipment	Disposition #	New Location	Date	Est. Value
27830	Lenovo Thinkpad 15.6" notebook	1		09/08/25	0.00
27690	Lenovo Thinkcenter M720q	1		09/08/25	0.00
27672	Laptop	1		09/08/25	0.00
27446	Lenovo Thinkpad 15.6" notebook	1		09/08/25	0.00
27850	Lenovo Thinkpad 15.6" notebook	1		09/08/25	0.00
27829	Laptop	1		09/08/25	0.00
30147	Laptop	1		09/08/25	0.00
29775	Lenovo Thinkpad T15, Gen 2	1		09/08/25	0.00
15564	Electric Stapler	1		09/08/25	0.00
19882	Deskjet Printer	1		09/08/25	0.00
		1		09/08/25	0.00
		1		09/08/25	0.00
		1		09/08/25	0.00

Connie Hein

(Signature of Submitter)

C.J. 2025
 Date 25-400
9/17/2025

A motion was made by David A. Lawrence and seconded by Steve Robinson to approve this resolution and was carried by the following vote:

Steve Robinson, Yea
 Tom McCarthy, Yea
 David A. Lawrence, Yea

* * *

UNION COUNTY COMMISSIONERS JOURNAL 2025

September 17, 2025

RESOLUTION NO. 25-401:**Disposal Form – Office Chairs, Filing Cabinet, Thinkpads, and Laptop – UCBDD**

The Board of County Commissioners hereby approves the Disposal Form – Office Chairs, Filing Cabinet, Thinkpads, and Laptops.

County Property Disposal Form

Department Submitting: UCBDD

Equipment Designation Options: (1) Destroy/Recycle, (2) Public Auction, (3) Sale, (4) Trade, (5) *Transferred to other County Dept.

*If the item is being transferred, please complete the "New Location" column with the name of the Department that is receiving the item.

Tag #	Short Description of Equipment	Disposition #	New Location	Date	Est. Value
2151	Unknown	1		09/08/25	0.00
6912	Unknown	1		09/08/25	0.00
23408	Chair	1		09/08/25	0.00
13742	Chair	1		09/08/25	0.00
7744	Desk	1		09/08/25	0.00
19934	Fireproof Filing Cabinet	1		09/08/25	0.00
27853	Lenovo Thinkpad 15.8" notebook	1		09/08/25	0.00
27965	Lenovo Thinkpad 15.6" notebook	1		09/08/25	0.00
27849	Lenovo Thinkpad 15.8" notebook	1		09/08/25	0.00
27839	Lenovo Thinkpad 15.6" notebook	1		09/08/25	0.00
27445	Lenovo Thinkpad 15.6" notebook	1		09/08/25	0.00
27840	Lenovo Thinkpad 15.6" notebook	1		09/08/25	0.00
30146	Laptop	1		09/08/25	0.00

Connie Hein

(Signature of Submitter)

C.J. 2025
25-401
Date 9/17/2025

A motion was made by David A. Lawrence and seconded by Steve Robinson to approve this resolution and was carried by the following vote:

Steve Robinson, Yea
Tom McCarthy, Yea
David A. Lawrence, Yea

* * *

UNION COUNTY COMMISSIONERS JOURNAL 2025
September 17, 2025

ADMINISTRATOR ACTION NO. 25-104A:
Payment of Bills

County Administrator William Narducci approved the payment of regular purchase order bills and the “then and now” bills submitted for the week of September 15, 2025.

Vendor	Name	CHECK RUN	Invoice	PO	Invoice Amt	Status	Dept
2095	GREEN, GARY	091025	August 2025	20251509	14.44	Pending approval	418
999	GALLS, LLC	91725	032278170	20254737	16.92	Pending approval	414
2245	RICHWOOD BANKING VIS	091725	090325	20255542	19.99	Pending approval	404
2245	RICHWOOD BANKING VIS	091725	090125	20255476	20.00	Pending approval	404
2272	AXON ENTERPRISE	091725	INUS375046	20255439	20.00	Pending approval	438
1179	PERRY PROTECH	091725	1179245	20255339	20.93	Pending approval	426
6354	KRAMER ENTERPRISES,	091725	144867	20250497	21.79	Pending approval	422
9347	T-MOBILE USA INC.	091725	08272025	20250269	21.80	Pending approval	472
521	MASI	091725	5360766	20250493	26.30	Pending approval	422
521	MASI	091725	5360574	20250493	26.30	Pending approval	422
733	MCAULIFFE'S ACE	091725	420712	20250156	31.96	Pending approval	438
9092	GERKEN, BETH A	091725	OJDSA Conf	20255361	33.60	Pending approval	418
119	MARYSVILLE JOURNAL	091825	41902	20255449	36.75	Pending approval	420
1873	PARR PUBLIC SAFETY E	091725	5062	20250247	37.08	Pending approval	438
4356	KONICA MINOLTA BUSIN	091725	503870636	20250468	37.40	Pending approval	422
4356	KONICA MINOLTA BUSIN	091725	503871038	20250468	37.40	Pending approval	422
733	MCAULIFFE'S ACE	091725	Aug25	20255469	37.62	Pending approval	422
521	MASI	091725	5350612	20250493	38.60	Pending approval	422
1380	UCO INDUSTRIES	091725	23981	20250349	40.00	Pending approval	410
1380	UCO INDUSTRIES	91725	23975	20250956	40.00	Pending approval	414
833	VERIZON WIRELESS GRE	091725	Roads6122406556	20252413	40.11	Pending approval	422
7406	AMAZON CAPITAL	091725	1K7R-JNYH-6QTX	20255463	40.63	Pending approval	422
1497	AUTO ZONE INC	091725	01731350779	20250221	44.37	Pending approval	438
6354	KRAMER ENTERPRISES,	091725	144868	20250479	47.05	Pending approval	422
833	VERIZON WIRELESS GRE	091725	6122460619	20250276	49.79	Pending approval	410
521	MASI	091725	5350357	20250493	52.60	Pending approval	422
521	MASI	091725	5340357	20250493	52.60	Pending approval	422
177	UNION RURAL ELECTRIC	091725	Bear Swamp Aug25	20250498	53.00	Pending approval	422
7406	AMAZON CAPITAL	091725	1THH-NXPP-Y4PD	20255464	55.27	Pending approval	422
8449	AUNALYTICS, INC.	091725	30035638	20250316	56.70	Pending approval	404
10316	COUGHLIN AUTOMOTIVE	091725	515000676 1	20255403	56.84	Pending approval	422
451	SMART OIL COMPANY	091725	101269	20255474	57.49	Pending approval	422
17	VILLAGE OF RICHWOOD	091725	8/25/25 5-0126-00	20250482	60.47	Pending approval	422
451	SMART OIL COMPANY	091725	101279	20255475	61.74	Pending approval	422
177	UNION RURAL ELECTRIC	091725	Warner Aug25	20250481	62.00	Pending approval	422
4356	KONICA MINOLTA BUSIN	091825	503975570,503830695	20255448	63.00	Pending approval	420
10316	COUGHLIN AUTOMOTIVE	091725	515000843 1	20255518	63.95	Pending approval	422
1380	UCO INDUSTRIES	091725	23979	20246796	65.00	Pending approval	426
1100	MCAULIFFE'S INDUSTRI	091725	242456-1	20255470	68.64	Pending approval	422
1873	PARR PUBLIC SAFETY E	091725	INV114616	20250324	70.00	Pending approval	438
10316	COUGHLIN AUTOMOTIVE	091725	516001765	20250225	74.99	Pending approval	438
177	UNION RURAL ELECTRIC	091725	Fedex Aug25	20250481	75.46	Pending approval	422
2245	RICHWOOD BANKING VIS	091725	EngAug25	20255472	75.97	Pending approval	422
521	MASI	091725	5340334	20250493	77.20	Pending approval	422
521	MASI	091725	5340415	20250493	77.20	Pending approval	422
6857	LANDON, NATATLIE	091725	OJDSA Conf	20251042	79.80	Pending approval	418
1123	ZANDER PEST CONTROL	091725	46256	20250268	80.00	Pending approval	410
1123	ZANDER PEST CONTROL	091725	46163	20250268	80.00	Pending approval	410
1484	KLEIBER, JON	091725	2025PG015	20254576	80.00	Pending approval	426
3917	AT&T MOBILITY	091725	VRO082025	20250248	80.00	Pending approval	472
2348	SOWDER, TAMI	091725	OJDSA Conf	20255358	81.20	Pending approval	418
5135	SMITH, BRETT	091725	OJDSA Conf	20251043	81.20	Pending approval	418
8580	EMILY WILLIAMS	091725	9/9/25	20255355	81.20	Pending approval	418

UNION COUNTY COMMISSIONERS JOURNAL 2025
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Vendor	Name	CHECK RUN	Invoice	PO	Invoice Amt	Status	Dept
10009	STILLION, STACIE	091725	OJDSA Conf	20255362	81.20	Pending approval	418
10307	AUTOMATED SECURITY	091825	114355a	20255471	85.00	Pending approval	420
177	UNION RURAL ELECTRIC	091725	Mitch Dewitt Aug25	20250481	86.00	Pending approval	422
1127	QUILL CORPORATION	091725	45485680	20240542	87.98	Pending approval	412
5799	HERITAGE COOPERATIVE	091725	Aug25	20255466	92.86	Pending approval	422
177	UNION RURAL ELECTRIC	091725	Inskeep Aug25	20250481	94.67	Pending approval	422
139	OHIO EDISON COMPANY	091725	9/4 Beatty	20250484	94.70	Pending approval	422
1873	PARR PUBLIC SAFETY E	091725	INV114617	20250324	95.34	Pending approval	438
23	TIME WARNER COMMUNIC	091725	133475001082125	20250267	108.27	Pending approval	472
1873	PARR PUBLIC SAFETY E	091725	INV114258	20250324	110.85	Pending approval	438
9314	MAGGIO, CHELSEA	091725	11	20247010	112.50	Pending approval	426
8365	DARTPOINTS	091725	149194	20247913	115.00	Pending approval	404
521	MASI	091725	5360545	20250493	115.80	Pending approval	422
7406	AMAZON CAPITAL	091725	1YF9-YTHP-X6CH	20250829	117.46	Pending approval	426
1873	PARR PUBLIC SAFETY E	091725	5097	20250337	119.96	Pending approval	438
2649	KIMBALL MIDWEST	091725	103712325	20255519	121.07	Pending approval	422
451	SMART OIL COMPANY	091725	10573208	20250682	122.11	Pending approval	404
4073	SIVIC SOLUTIONS GROU	091825	2025 CFIS user HM	20255458	125.00	Pending approval	420
1724	SHI	091725	820229434	20255317	126.30	Pending approval	404
9332	BRYAN, RACHEL	091825	2025 Team building	20255452	140.00	Pending approval	420
3432	RUMPKE OF OHIO, INC	091725	3456490	20250307	149.75	Pending approval	410
2238	LEXISNEXIS	091825	1100195442	20255454	150.00	Pending approval	420
833	VERIZON WIRELESS GRE	091725	Eng6122406556	20250471	154.68	Pending approval	422
1873	PARR PUBLIC SAFETY E	091725	4718	20250324	155.36	Pending approval	438
5469	LENOVO INC.	091725	6473667778	20255043	156.02	Pending approval	426
10316	COUGHLIN AUTOMOTIVE	091725	515000501	20250225	158.45	Pending approval	438
1380	UCO INDUSTRIES	091825	23976	20251255	168.00	Pending approval	420
177	UNION RURAL ELECTRIC	091725	MOps Aug25	20250481	176.38	Pending approval	422
177	UNION RURAL ELECTRIC	091725	219832	20250859	182.92	Pending approval	470
521	MASI	091725	5340422	20250493	183.20	Pending approval	422
516	SILCO FIRE PROTECTIO	091725	6023987	20250921	185.50	Pending approval	470
5612	CHARM-TEX, INC.	091725	0416367-IN	20251024	189.80	Pending approval	418
6853	PEACOCK WATER	91725	219847	20250952	194.10	Pending approval	414
177	UNION RURAL ELECTRIC	091725	Crottinger Aug25	20250498	197.00	Pending approval	422
1127	QUILL CORPORATION	091725	45609248	20250303	199.36	Pending approval	410
7406	AMAZON CAPITAL	091725	DGTG, 6XQJ	20255122	203.80	Pending approval	418
4865	KELLER, LINDSEY	091725	Aug mileage	20255381	205.24	Pending approval	426
8982	CONNECT PARENT CORPO	091725	430000313449	20250404	222.77	Pending approval	438
5469	LENOVO INC.	091725	6473662953	20255043	224.40	Pending approval	426
139	OHIO EDISON COMPANY	091725	9/5/25 Tawa	20250495	226.36	Pending approval	422
2860	HOME DEPOT CREDIT SE	091725	Aug25	20255467	227.76	Pending approval	422
9260	URBAN AND REGIONAL I	091725	300004223	20255538	243.75	Pending approval	404
1451	TISCH, TERRI L. BLOO	91725	837	20250955	250.00	Pending approval	414
2098	OJDDA	091725	1023205-2	20255491	250.00	Pending approval	418
4356	KONICA MINOLTA BUSIN	091725	503871036	20250467	266.20	Pending approval	422
10198	WHARTON, KOTA	091725	INV-351	20252450	272.00	Pending approval	422
694	ZACHARIAS, KIM	091725	case 2025PG019	20254049	273.80	Pending approval	426
521	MASI	091725	5350837	20250493	282.35	Pending approval	422
10316	COUGHLIN AUTOMOTIVE	091725	516001728	20250225	305.67	Pending approval	438
3629	VISA	091725	Visa_August	20254791	306.29	Pending approval	412
177	UNION RURAL ELECTRIC	091725	Darby Meadows Aug25	20250498	311.00	Pending approval	422
7311	TAYLOR, JOHN K.	091725	16076	20255477	318.69	Pending approval	422
999999	DB & KATHY BEAM	091725	1500070492080		320.00	Pending approval	404

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Vendor	Name	CHECK RUN	Invoice	PO	Invoice Amt	Status	Dept
521	MASI	091725	5340445	20250493	324.45	Pending approval	422
4960	SHRED IT COLUMBUS	091725	8011881962	20251040	324.74	Pending approval	418
177	UNION RURAL ELECTRIC	091725	219820	20250859	325.09	Pending approval	470
10367	BEHAL DUVAL LAW GRO	091725	2025PG014	20255511	330.00	Pending approval	426
552	TREASURER STATE OH (	091725	5630147	20250931	330.25	Pending approval	470
239	CAPITOL COPY INC	091825	INV868587,785,9021,	20255450	380.56	Pending approval	420
657	LANGUAGE LINE SERVIC	091825	11698784	20255455	387.50	Pending approval	420
7406	AMAZON CAPITAL	091825	1FGT-NQD6-CPHH	20255462	402.05	Pending approval	420
7304	KALIDA TRUCK	091725	K556779	20255468	410.10	Pending approval	422
177	UNION RURAL ELECTRIC	091725	Parrott Aug25	20250498	440.00	Pending approval	422
4420	AT&T	091725	419R01040709H	20250402	446.85	Pending approval	438
4420	AT&T	091725	419R01038109H	20250402	446.85	Pending approval	438
2245	RICHWOOD BANKING VIS	091725	219558	20254936	450.00	Pending approval	438
1993	HOGAN TIRE	091725	74850	20255436	470.00	Pending approval	438
6354	KRAMER ENTERPRISES,	091725	144866	20250479	487.13	Pending approval	422
8449	AUNALYTICS, INC.	091725	30033695	20250809	491.00	Pending approval	418
10316	COUGHLIN AUTOMOTIVE	091725	515000781 1	20255465	498.13	Pending approval	422
833	VERIZON WIRELESS GRE	091725	6122377316	20252368	502.10	Pending approval	404
833	VERIZON WIRELESS GRE	091725	6121798833	20254814	539.28	Pending approval	426
122	MARYSVILLE PRINTING	091725	56458	20250153	578.97	Pending approval	438
5595	FORENSIC FLUIDS LABO	09172025	79600	20227979	580.00	Pending approval	416
2245	RICHWOOD BANKING VIS	091725	219556	20254902	595.00	Pending approval	438
833	VERIZON WIRELESS GRE	91725	6122377310	20250957	597.48	Pending approval	414
733	MCALIFFE'S ACE	091725	K20610	20251022	649.95	Pending approval	418
10203	MCCARTHY, THOMAS	091725	219916	20253983	671.74	Pending approval	412
177	UNION RURAL ELECTRIC	091725	990700 9/6/25	20255493	711.48	Pending approval	418
833	VERIZON WIRELESS GRE	091725	Bldg6122406556	20250505	722.90	Pending approval	422
4401	BIOMETRIC INFORMATIO	091825	32186	20255460	800.00	Pending approval	420
2455	ALERE TOXICOLOGY SER	091725	421837 GF	20254307	852.54	Pending approval	426
1534	US BANK	091725	563297977	20250318	884.79	Pending approval	404
177	UNION RURAL ELECTRIC	091725	Raymond Aug25	20250498	884.94	Pending approval	422
2004	FISHEL DOWNEY ALBRE	091725	181	20250136	895.00	Pending approval	438
999999	SCOTT ROEDER	091725	2900190230680		904.00	Pending approval	404
4433	GREAT AMERICA LEASIN	091725	39990042	20251586	984.14	Pending approval	426
2245	RICHWOOD BANKING VIS	091825	Aug '25 purchases	20255503	1,002.05	Pending approval	420
1971	STAPLES CONTRACT &	091825	7006597653	20255446	1,009.01	Pending approval	420
2245	RICHWOOD BANKING VIS	091825	Aug 2025 Cd 3	20255505	1,067.10	Pending approval	420
1873	PARR PUBLIC SAFETY E	091725	INV114716	20252560	1,078.85	Pending approval	438
2724	HAP HOMES LLC	091825	9.2025 rent 88	20255459	1,079.32	Pending approval	420
177	UNION RURAL ELECTRIC	091725	Millcreek Aug25	20250498	1,189.00	Pending approval	422
2959	SAFELITE	091725	03357-17950	20255100	1,203.93	Pending approval	438
5391	COUNTY ENGINEERS ASS	091725	16844	20255534	1,275.00	Pending approval	404
2245	RICHWOOD BANKING VIS	091725	090225	20255484	1,277.39	Pending approval	404
8653	ZOOM VIDEO COMMUNICA	091725	320598824	20255461	1,297.80	Pending approval	426
10343	UNITED TACTICAL SYST	091725	0100047-IN	20255103	1,305.00	Pending approval	438
4710	CONNECT AMERICA.COM	091825	97	20255444	1,390.00	Pending approval	420
3459	FRIENDSOFFICE	091825	1854593-1	20255451	1,398.57	Pending approval	420
7193	K & K SYSTEMS	091725	27962	20253640	1,410.57	Pending approval	422
2234	WALMART	091725	1352 8/25/25	20255492	1,503.27	Pending approval	418
5469	LENOVO INC.	091725	6473698473	20255043	1,620.73	Pending approval	426
177	UNION RURAL ELECTRIC	091725	219826	20250859	1,641.10	Pending approval	470
2171	BRICKER GRAYDON, LLP	091725	2070869	20252656	1,672.50	Pending approval	470
8449	AUNALYTICS, INC.	091725	30035640	20250316	1,828.19	Pending approval	404

UNION COUNTY COMMISSIONERS JOURNAL 2025
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Vendor	Name	CHECK RUN	Invoice	PO	Invoice Amt	Status	Dept
2707	AMEA HEALTHCARE LLC	091825	8/2025	20255443	1,848.00	Pending approval	420
10334	REALITYWORKS, INC.	091825	181127	20255481	1,864.67	Pending approval	420
1956	UNITED ROTARY BRUSH	091725	C1330959	20255227	1,880.88	Pending approval	422
2245	RICHWOOD BANKING VIS	091825	Aug '25 purchases	20255504	1,952.76	Pending approval	420
52	DAYTON POWER & LIGHT	091725	219853	20250919	1,970.04	Pending approval	470
451	SMART OIL COMPANY	091725	101766	20250486	2,188.75	Pending approval	422
10033	NOREGON SYSTEMS LLC	091725	Sept25	20255502	2,199.00	Pending approval	422
2455	ALERE TOXICOLOGY SER	091725	421837 DYS	20250830	2,774.49	Pending approval	426
10128	DIAMOND DRUGS, INC.	091725	IN001527925	20250341	3,154.54	Pending approval	438
7810	RUST, SHANNON	091725	91	20252209	3,382.50	Pending approval	426
3821	TAFT STETTINIUS & HO	091725	6811195	20255483	3,500.00	Pending approval	404
451	SMART OIL COMPANY	091725	101767	20250486	3,703.00	Pending approval	422
516	SILCO FIRE PROTECTIO	091725	6027262	20250921	4,023.36	Pending approval	470
451	SMART OIL COMPANY	091725	101768	20250486	4,036.50	Pending approval	422
8449	AUNALYTICS, INC.	091725	30035921	20250809	4,144.56	Pending approval	418
52	DAYTON POWER & LIGHT	091725	219852	20250919	4,284.54	Pending approval	470
1039	REPUBLIC WASTE SERVI	091725	0046-006332468	20250913	4,756.17	Pending approval	470
52	DAYTON POWER & LIGHT	091725	219854	20250919	6,162.77	Pending approval	470
948	THE BUCKEYE RANCH IN	091825	11440	20255456	6,200.00	Pending approval	420
6170	MONTGOMERY COUNTY CO	09242025	FT1000031730	20255277	7,400.00	Pending approval	416
52	DAYTON POWER & LIGHT	091725	219855	20250919	7,419.90	Pending approval	470
8577	SAFEBUILT OHIO LLC	091725	2325081	20255473	11,064.02	Pending approval	422
9859	TYLER TECHNOLOGIES I	091725	070-111715	20255442	19,153.75	Pending approval	404
10206	THE JULIA PAIGE FAMI	091825	0925-80A	20255457	21,576.00	Pending approval	420
739	UC HUMANE SOCIETY	091725	#Q3/25	20251418	23,437.50	Pending approval	412


 Administrator

9-17-25
 9/17/2025

C.J. 2025
 25-1004A
 Date 9/17/2025

* * *

UNION COUNTY COMMISSIONERS JOURNAL 2025

September 17, 2025

ADMINISTRATOR ACTION NO. 25-000A:**Transfer of Appropriations and/or Funds**

County Administrator William Narducci approved the following transfers of appropriations and/or funds:

JOURNAL	LINE	ENTRY DATE	JNL SHORT DESC	JNL EFF DATE	AMD STATUS	JNL CLERK	ORG	OBJECT	PROJECT	COMMENT	DTL EFF DATE	DR/CR	AMOUNT
364	1	9/10/2025	move budget			jjgibson	36906708	520115		move budget from cont serv	9/10/2025	I	\$ 1,000.00
364	2	9/10/2025	move budget			jjgibson	36906708	530100		move budget from cont serv	9/10/2025	D	\$ 1,000.00
ADD'L DESC: align with expenditures - DJFS													
384	1	9/10/2025	ONEOHK9			bsattler	20943808	520100		from unappropriated funds	9/10/2025	I	\$ 2,000.00
384	2	9/10/2025	ONEOHK9			bsattler	20943808	530100		from unappropriated funds	9/10/2025	D	\$ 13,000.00
ADD'L DESC: OneOhio grant funds for K9 Mesi - Sheriff													
524	1	9/15/2025	add funds			bsattler	04385200	550100		to contract services	9/15/2025	D	\$ 24,390.00
524	2	9/15/2025	add funds			bsattler	04385200	530100		from patrol training	9/15/2025	I	\$ 24,390.00
ADD'L DESC: align with expenditures - Sheriff													


Administrator

9-17-25
9/17/2025

C.J. 2025
25-105A
Date 9/17/2025

UNION COUNTY COMMISSIONERS JOURNAL 2025
September 17, 2025

TRANSFER FORM

_____ Wednesday (Due to the Auditor by noon Monday)

Department: Engineer

Date: 09/12/2025

RESOLUTION RE: TRANSFER OF FUNDS

A motion was made by _____ and seconded by _____
to approve the following transfer (s):

From: <u>Building Dept</u>	65142208	Contract Services	Exp	530100	
Fund Name	Org Number	Object Name		Object Number	Project Number
To: <u>M&G Fund</u>	25042200	Office Reimbursement	Rev	480136	
Fund Name	Org Number	Object Name		Object Number	Project Number
	Amount: \$	482.01			

480136

From: _____	_____	_____	Exp	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
To: _____	_____	_____	Rev	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
	Amount: \$	_____			

From: _____	_____	_____	Exp	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
To: _____	_____	_____	Rev	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
	Amount: \$	_____			

From: _____	_____	_____	Exp	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
To: _____	_____	_____	Rev	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
	Amount: \$	_____			

Reason for Request:

Mechanic service work 06/05/2025 - Invoice #755 for \$91.07

Mechanic service work 06/18/2025 - Invoice #760 for \$121.28

Mechanic service work 06/05/2025 - Invoice #756 for \$91.80

Mechanic service work 06/05/2025 - Invoice #757 for \$88.93

Mechanic service work 06/16/2025 - Invoice #758 for \$88.93

Approved by Administrator WAA

Roll call vote resulted as follows:

cc: Auditor
Originator
Resolution File

Steve Robinson _____
Tom McCarthy _____
Dave Lawrence _____

C.J. _____, Page _____

Date: _____

REQUESTER ACKNOWLEDGEMENT: *I have reviewed the above-referenced accounts and have verified that appropriations are available, and free of prior encumbrances (including blanket purchase orders):* MA

revised 1/2/2025

Auditor's Office Approval _____

UNION COUNTY COMMISSIONERS JOURNAL 2025

September 17, 2025

TRANSFER FORM

_____ Wednesday (Due to the Auditor by noon Monday)

Department: EngineerDate: 09/12/2025

RESOLUTION RE: TRANSFER OF FUNDS

A motion was made by _____ and seconded by _____
to approve the following transfer (s):

From: <u>Sanitary Sewer</u>	<u>60142208</u>	<u>Contract Services</u>	<u>Exp</u>	<u>530100</u>	
Fund Name	Org Number	Object Name		Object Number	Project Number
To: <u>M&G Fund</u>	<u>25042200</u>	<u>Office Reimbursement</u>	<u>Rev</u>	<u>480136</u>	
Fund Name	Org Number	Object Name		Object Number	Project Number
	Amount: \$	<u>336.65</u>			

480136

From: _____	_____	_____	<u>Exp</u>	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
To: _____	_____	_____	<u>Rev</u>	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
	Amount: \$	_____			

From: _____	_____	_____	<u>Exp</u>	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
To: _____	_____	_____	<u>Rev</u>	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
	Amount: \$	_____			

From: _____	_____	_____	<u>Exp</u>	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
To: _____	_____	_____	<u>Rev</u>	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
	Amount: \$	_____			

Reason for Request:

Mechanic service work 6/16/2025 - Invoice #759 for \$336.65

Approved by Administrator WAD

Roll call vote resulted as follows:

cc: Auditor
Originator
Resolution FileSteve Robinson _____
Tom McCarthy _____
Dave Lawrence _____

C.J. _____, Page _____

Date: _____

REQUESTER ACKNOWLEDGEMENT: I have reviewed the above-referenced accounts and have verified that appropriations are available, and free of prior encumbrances (including blanket purchase orders): MA

revised 1/2/2025

Auditor's Office Approval

TR 9/15/25

UNION COUNTY COMMISSIONERS JOURNAL 2025
September 17, 2025

TRANSFER FORM

9/17 Wednesday (Due to the Auditor by noon Monday)

Department: Human Services

Date: Sept 12, 2025

RESOLUTION RE: TRANSFER OF FUNDS

A motion was made by _____ and seconded by _____
to approve the following transfer (s):

From: <u>PCSA</u>	<u>36542008</u>	<u>Client Expenses</u>	<u>Exp</u>	<u>550105</u>	
Fund Name	Org Number	Object Name		Object Number	Project Number
To: <u>CUCF</u>	<u>94243200</u>	<u>Grants</u>	<u>Rev</u>	<u>450105</u>	
Fund Name	Org Number	Object Name		Object Number	Project Number
	Amount: \$	\$ 12,104.28			

From: _____			<u>Exp</u>		
Fund Name	Org Number	Object Name		Object Number	Project Number
To: _____			<u>Rev</u>		
Fund Name	Org Number	Object Name		Object Number	Project Number
	Amount: \$				

From: _____			<u>Exp</u>		
Fund Name	Org Number	Object Name		Object Number	Project Number
To: _____			<u>Rev</u>		
Fund Name	Org Number	Object Name		Object Number	Project Number
	Amount: \$				

From: _____			<u>Exp</u>		
Fund Name	Org Number	Object Name		Object Number	Project Number
To: _____			<u>Rev</u>		
Fund Name	Org Number	Object Name		Object Number	Project Number
	Amount: \$				

Reason for Request:
Multi System Youth 12% SFY26

Approved by Administrator WAW

Roll call vote resulted as follows:

cc: Auditor _____
Originator _____
Resolution File _____

Steve Robinson _____
Tom McCarthy _____
Dave Lawrence _____

C.J. _____, Page _____
Date: _____

REQUESTER ACKNOWLEDGEMENT: *I have reviewed the above-referenced accounts and have verified that appropriations are available, and free of prior encumbrances (including blanket purchase orders):* J. Hites

revised 1/2/2025

Auditor's Office Approval

HR 9/15/25

UNION COUNTY COMMISSIONERS JOURNAL 2025
September 17, 2025

TRANSFER FORM

_____ Wednesday (Due to the Auditor by noon Monday)

Department: Mental Health & Recovery Board Date: September 10, 2025

RESOLUTION RE: TRANSFER OF FUNDS

A motion was made by _____ and seconded by _____
to approve the following transfer (s):

From:	Mental Health & Recovery Board	310MH200	Contracts / Agencies	Exp	530100	
	Fund Name	Org Number	Object Name		Object Number	Project Number
To:	General Fund	04380000	Sheriff's Fees	Rev	420104	
	Fund Name	Org Number	Object Name		Object Number	Project Number
		Amount: \$	48.75			

From:	Fund Name	Org Number	Object Name	Exp	Object Number	Project Number
To:	Fund Name	Org Number	Object Name	Rev	Object Number	Project Number
		Amount: \$				

From:	Fund Name	Org Number	Object Name	Exp	Object Number	Project Number
To:	Fund Name	Org Number	Object Name	Rev	Object Number	Project Number
		Amount: \$				

From:	Fund Name	Org Number	Object Name	Exp	Object Number	Project Number
To:	Fund Name	Org Number	Object Name	Rev	Object Number	Project Number
		Amount: \$				

Reason for Request:

Reimburse the cruiser fee for a patient transport to Chillicothe VA Medical Center, 17273 OH-104, Chillicothe, Ohio on Tuesday, September 9, 2025.

Deputy Alec Lowry completed the patient transport.

Invoice #2025-105

Approved by Administrator WAV

Roll call vote resulted as follows:

cc: Auditor
Originator
Resolution File

Steve Robinson _____
Tom McCarthy _____
Dave Lawrence _____

C.J. _____, Page _____
Date: _____

REQUESTER ACKNOWLEDGEMENT: *I have reviewed the above-referenced accounts and have verified that appropriations are available, and free of prior encumbrances (including blanket purchase orders):* _____

revised 1/2/2025

Auditor's Office Approval

HR 9/15/25

UNION COUNTY COMMISSIONERS JOURNAL 2025

September 17, 2025

TRANSFER FORM

_____ Wednesday (Due to the Auditor by noon Monday)

Department: Union County Engineer's Office Date: September 15, 2025

RESOLUTION RE: TRANSFER OF FUNDS

A motion was made by _____ and seconded by _____
to approve the following transfer (s):

From: <u>M&G Fund</u>	<u>25042200</u>	<u>Contract Services</u>	<u>Exp</u>	<u>530100</u>	
Fund Name	Org Number	Object Name		Object Number	Project Number
To: <u>Sheriff's Rotary</u>	<u>20943808</u>	<u>Webcheck / Fees</u>	<u>Rev</u>	<u>420104</u>	
Fund Name	Org Number	Object Name		Object Number	Project Number
	Amount: \$	<u>13.00</u>			

From: <u>M&G Fund</u>	<u>25042200</u>	<u>Contract Services</u>	<u>Exp</u>	<u>530100</u>	
Fund Name	Org Number	Object Name		Object Number	Project Number
To: <u>Sheriff's Rotary</u>	<u>20943808</u>	<u>Webcheck / BCI Fees</u>	<u>Rev</u>	<u>420111</u>	
Fund Name	Org Number	Object Name		Object Number	Project Number
	Amount: \$	<u>22.00</u>			

From: _____	_____	_____	<u>Exp</u>	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
To: _____	_____	_____	<u>Rev</u>	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
	Amount: \$	_____			

From: _____	_____	_____	<u>Exp</u>	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
To: _____	_____	_____	<u>Rev</u>	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
	Amount: \$	_____			

Reason for Request:

Invoice #2025AUG-16 for a Webcheck in August

1 @ \$35.00 Each = \$13.00 Sheriff's Fees; \$22.00 BCI Fees

Approved by Administrator WAA

Roll call vote resulted as follows:

Steve Robinson	_____
Tom McCarthy	_____
Dave Lawrence	_____

cc: Auditor
Originator
Resolution File

C.J. _____, Page _____

Date: _____

REQUESTER ACKNOWLEDGEMENT: I have reviewed the above-referenced accounts and have verified that appropriations are available, and free of prior encumbrances (including blanket purchase orders): MA

revised 1/2/2025

Auditor's Office Approval HL 9/15/25

* * *

UNION COUNTY COMMISSIONERS JOURNAL 2025
September 17, 2025

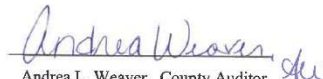
Received the following Certificate from the County Auditor this date:

**Certificate of County Auditor That the Total appropriations from Each Fund
Do Not Exceed the Official Estimate of Resources**
Rev. Code, Sec 5705.39

County Auditor's Office, Union County, Ohio,
Marysville, Ohio, September 11, 2025

To Union County Commissioners

I, Andrea L. Weaver, County Auditor of Union County, Ohio, do hereby certify that the total appropriations from each fund taken together with all other outstanding appropriations, do not exceed the ² August 4, 2025 amended estimate of resources for the fiscal year beginning January 1st, 2025, as determined by the Budget Commission of said County.


Andrea L. Weaver, County Auditor,
Union County, Ohio.

1. If such is not the case strike out the word not
2. Or insert "last amended."

Funds
209 – Sheriff Policing Rotary Fund

* * *

ADMINISTRATOR ACTION NO. 25-106A:

Approval of Capital Equipment Requests – Archives and Coroner

County Administrator William Narducci approved the following Capital Equipment Requisitions:

Requisition	Entry Date	Description	Amount	Status	Vendor Name	Department
25005802	09/11/2025	Contex HD Ultra X 6050 60" Scanner	12,500.00	Released	KEY BLUE PRINTS, INC.	412 Commissioners

Additional Description: 60" Scanner - Archives

Requisition	Entry Date	Description	Amount	Status	Vendor Name	Department
25005695	09/05/2025	Radio battery	236.64	Released	B & C COMMUNICATIONS	416 Coroner

Additional Description: Radio Battery - Coroner's Office



Administrator 9.17.25
9/17/2025

C.J. 2025
25-106A
Date 9/17/2025

UNION COUNTY COMMISSIONERS JOURNAL 2025

September 17, 2025

* County Administrator William Narducci provided the following updates:

- He is getting caught up from being gone in Japan. He thanked the Board for allowing him to be part of this trip again this year. Eric Phillips will be presenting an update on their trip in the future. While there, they met with nine representatives from companies that have businesses in Union County. They also met with the Governor of Ohio's sister state in Japan. The Governor enjoyed the face-to-face interaction and appreciates the effort made to visit Japan.
- Janell Alexander started full-time in the office on Monday. She has hit the ground running with the 2026 budget memo.
- He had a follow up conversation with Railtown.org and Liberty Township trustees. The City of Marysville has interest in this project but are not willing to move forward with installing this program at the city railroad crossings at this time. The cost is roughly \$15,000 to \$20,000 annually.
- He had a conversation with Thomas Perry and John Cleek at CDC of Ohio regarding the CHIP program after he had a property owner looking for assistance from the CHIP program for a septic system replacement. There were legitimate reasons why the CHIP program was stopped, but he is looking into potentially bringing this program back.

* * *

*Assistant County Prosecutor Samantha Hobbs provided the following updates:

- She was busy with a jury trial last week. The defendant was found guilty on all counts.
- Thayne will be back next week.

* * *

*Budget Analyst Janell Alexander provided the following updates:

- She is working on the budget memo.

* * *

*Clerk to the Board of Commissioners Mallory Lehman provided the following updates:

- No report.

* * *

*Commissioner David A. Lawrence provided the following updates:

- He attended the Chamber of Commerce meeting.
- He attended the opening ceremony at the Farm Science Review yesterday.

* * *

Commissioner Tom McCarthy provided the following updates:

- Went to the Industrial Parkway Association last week.

* * *

Commissioner Steve Robinson provided the following updates:

- He attended the LUC meeting last week. The LUC Annual Dinner will be the week before Thanksgiving, and tickets are available. They will be on Mallory's desk.
- Soil and Water reached out to him about adding a lean-to addition to their building. He is looking into this and what the cost will be.

UNION COUNTY COMMISSIONERS JOURNAL 2025

September 17, 2025

*Received Marion County Resolution No. 2025-0479: In the Matter of Certifying Ditch Maintenance to the Marion County Auditor:

BOARD OF MARION COUNTY COMMISSIONERS

RESOLUTION #2025-0479

Date: September 4, 2025

IN THE MATTER OF CERTIFYING DITCH MAINTENANCE TO THE MARION COUNTY AUDITOR

It was moved by Mr. Davidson, seconded by Mr. Davis to certify Ditch Maintenance to the Marion County Auditor, as follows:

WHEREAS; all ditches under maintenance have been reviewed and according to the County Engineer's records and data from the County Auditor; some of the maintenance funds need to be re-assessed in order to rebuild the maintenance funds.

THEREFORE, BE IT RESOLVED; that the Board of Marion County Commissioners hereby authorizes and certifies the following ditches to be re-assessed (collected) in 2026 to bring individual ditch fund balances up to amounts permitted by law:

<u>Ditch No.</u>	<u>Fund Code</u>	<u>Name</u>	<u>Maintenance %</u>
442	5039-0430-40632	Bell Harraman	10%
445	5039-0430-40643	Norton	10%
447	5039-0430-40634	Foos Croft	10%
449	5039-0430-40637	Keller	10%
452	5039-0430-40644	Porter	10%
455	5039-0430-40639	Lundergen	10%
457	5039-0430-40642	Noblet	10%
458	5039-0430-40638	Keller Flood Swale	10%
461	5039-0430-40646	Ritter	10%
462	5039-0430-40647	Roberts	10%
463	5039-0430-40648	Sweeney Goose	10%
469	5039-0430-40661	Lyddane	10%
471	5039-0430-40663	Carroll	10%
478	5039-0430-40666	Beaver Seckel	10%
482	5039-0430-40667	Ulsh	10%

BE IT FURTHER RESOLVED: that the following counties have asked that ditches under their maintenance that have watersheds in Marion County be re-assessed (collected) in 2026:

Crawford County:	Gibb Joint County Ditch #978	(5039-0430-40656)	2%
	Fauser Joint County Ditch #956-C	(5039-0430-40651)	10%

(Reference: Crawford County Auditor letter dated May 20, 2025 addressed to Joan Kasotis, Marion County Auditor)

Delaware County:	Adams Joint County Ditch	(5039-0430-40631)	46.75%
	Carter Joint County Ditch	(5039-0430-40662)	25%
	Darst Joint County Ditch	(5039-0430-40657)	24%
	Randall Howison Tri-County Ditch	(5039-0430-40645)	100%

(Reference: Delaware County Commissioners Resolution #25-494, emailed to the Marion County Commissioners' Clerk dated July 1, 2025)

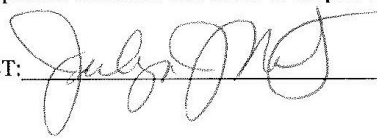
Union County:	Blue Joint SCS Ditch	(5039-0430-40633)	2%
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(Reference: Union County Soil and Water Conservation District letter dated May 1, 2025)

UNION COUNTY COMMISSIONERS JOURNAL 2025
September 17, 2025

Vote on motion: Appelfeller: Aye Davis: Aye Davidson: Aye

Whereupon the resolution was declared adopted this 4th day of September 2025.

ATTEST:  Deputy Clerk

* * *

*Commissioner Steve Robinson adjourned the meeting at 9:42 a.m.

The preceding Minutes were read and approved October 1, 2025.


Digitally signed by Steve Robinson
DN: cn=Steve Robinson,
o=Commissioners, ou=Commissioner,
email=mllehman@unioncountyohio.g
ov, c=US
Date: 2025.10.01 11:05:07 -04'00'
Adobe Acrobat version:
2020.005.30793

Steve Robinson
Commissioner


Digitally signed by David A. Lawrence
DN: cn=David A. Lawrence,
o=Commissioners, ou=Commissioner,
email=mllehman@unioncountyohio.g
ov, c=US
Date: 2025.10.01 11:08:29 -04'00'
Adobe Acrobat version: 2020.005.30793

David A. Lawrence
Commissioner


Digitally signed by
Tom McCarthy
Date: 2025.10.01
11:08:54 -04'00'

Tom McCarthy
Commissioner


Digitally signed by Mallory Lehman
DN: cn=Mallory Lehman, o=Commissioners,
ou=Assistant Clerk to the Board,
email=mllehman@unioncountyohio.gov,
c=US
Date: 2025.10.01 11:09:22 -04'00'
Adobe Acrobat version: 2020.005.30793

Mallory Lehman, Clerk to the Board